

**Willamette District**  
Secretary's Report  
April 5<sup>th</sup>, 2017 Meeting Minutes  
14 Voting Members

**Roll Call Registered Teams:** Cascade 2, Central 2, Central Linn 0, Corvallis 0, Crescent Valley 0, Lebanon 1, Newport 1, Philomath 1, Salem Academy 1, Santiam 1, Scio 1, Sprague 1, Stayton 0, Sweet Home 0, West Albany 1, West Salem 2, South Salem 0

**Meeting was called to order at 6:24pm**

**Secretary's Report:** It was moved and seconded to approve the March minutes

**Treasurer's Report:** Katie reported on the available balance. It was moved and seconded to approve the report as presented. Motion passed.

**\*\*OHSET Willamette District PO Box 1067 Turner OR 97392\*\***

**Old Business:**

**Nomination of Officers:** Wendy and Sonja have said for a while that they will be stepping down and now is the time for others to step up. They've said they would stay on for another year if we had someone willing to shadow them in the 2017-2018 year. Both Wendy and Sonja were again nominated with the understanding that they will have someone to shadow them. Tasha was nominated as Chair with Delany as Vice Chair. It was also mentioned that there could be co-chair and co-vice chair. Karen said that she would be willing to co-chair with someone on either the chair or vice chair.

**State Raffle:** An email was sent regarding tickets not collected. They MUST be submitted to the office at the end of the third meet or teams will be billed.

**NW Expo:** Thank you to those who assisted. Lebanon, Scio, Sprague, Philomath, Marshfield and other teams and clubs.

**Award:** N/A

**Judges:** N/A

**Registrar: Food Coordinator:** N/A

**District Baskets:** Schools that will be bringing baskets to meet three are Cascade, Crescent Valley, Central, Philomath and Salem Academy

**Office:** N/A

**Points:** N/A

**Senior Slide Show:** If you don't get your information to Ashley from Central HS, you won't have any picture or information for the awards banquet.

**Vendors:** A new tack trailer is coming from the Brownsville area

**Sr. Rose Fundraiser:** Approx. a dozen roses have been preordered. Get your preorders to Katie by Monday.

**Team Penning:** Will start at approx. 7pm. Maximum teams will be 50. There are already 18 teams signed up. Also, please be mindful of parking. See entry form for more details. We are still in need of workers. If you are available to help, please contact Sonja.

**Sr. Night:** Seniors will ride and carry any team flag. Information needs to be given to Wendy. There are information slips in the office. Please be mindful not to wait until the last minute. There will be Alumni sign up to carry American Flag will be available in the office. NO RUNNING in grand entry. Please be in complete control of your horse.

**Meet Schedule:** Sunday meet change – Dressage will be set up in the warm up arena on Saturday night. Do not ride in warm up arena on Saturday evening. Warm up will be in the main arena. It will start at its normal time of 9am. Then for working pairs the arena will be taken down and the letter will be reset.

**Heaters:** Absolutely NO HEATERS IN TACK, FOOD ROOM OR STALLS. If found, it will be taken!

**Judges Evaluations:** All coaches and athletes are encouraged to fill out an evaluation form. They can be found on the OHSET website.

**Accidents Reports:** If you fall off or get hurt of any kind must be filed with the office.

**Parking:** Please don't park in front of parked horse trailers or the cattle trailer. Also, don't park in the RV sites. Use the designated areas either along the fence line or out front in the gravel parking area.

**New Business:**

**Scholarship applications:** Deadline is April 19<sup>th</sup>. Application can be found online at OHSET.com under scholarship and address where to send it. The district and state give \$500 to first and we also give \$500 to second. You can send them to Wendy at Arts Plus Signs & Designs 1701 Geary St. SE Albany OR 97322

**Tack Sale:** We need one adult to man the booth. Contact Katie regarding times. If you bring items to sell, please make sure that they are tagged and be sure to note the lowest price you'll take.

**OTHER:**

Pull eligibility forms on Monday.

Still need to do a better job of keeping the feed outside your stalls contained.

DO NOT tie your horse in the isle way all day and please don't run in the isle ways.

Load and Unload your equipment and horse then move down by the windsock area.

Jumps are to be returned to the 4H trailer and the rest back in the OHSET trailer.

Coaches, please pickup your class sheets

Central Linn will be bringing the 4 wheeler

Get music to Wendy on a CD clearly marked with your school and athlete numbers by May 3<sup>rd</sup>. NO EXCEPTIONS!

Willamette will carry the American flag in Grand Entry at state.

Willamette drew last in both working 4's and 5 & above.

April 25<sup>th</sup> is the deadline for early stall reservations. Cost \$75 or after April 25<sup>th</sup> \$100

Get your reservations for lodging for state now as well as PNWIC. Camping will be coming out soon.

State class signup and workers will be needed. Please be where you are supposed to be, on time as it will be difficult to find you!

**New District Address: Any information can be sent to Kathleen Renner, District Treasurer OHSET Willamette District PO Box 1067 Turner OR 97392.**

**Good of the Order:** Be kind, Courteous and Share knowledge!

Meet Three: Cassie Larsen, Karissa Dishon and Kelly Kauffman-Cole.

**Meeting adjourned at 7:35pm**

**Important dates to remember:**

District Meeting May 3<sup>rd</sup>, 2016 at Elmer's in Albany. All meetings will be the 1<sup>st</sup> Wednesday of each month unless otherwise noted.

Meet Dates:

Meet Three April 13<sup>th</sup> -16<sup>th</sup>

State Meet May 11<sup>th</sup> through 14<sup>th</sup>

PNWIC in Oregon the first week in June of 2017 (not Father's Day Weekend)

Respectfully Submitted by Karen Daugherty, District Secretary

Wendy Bernards

Willamette District Chair

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