

Action Items

Motions Voted On

Minutes for OHSET State Board Meeting March 3, 2018 9:30 AM

Red Lion Inn, Salem, OR

In Attendance: Candi Bothum – State Chair via Zoom, Scott Chauncey – State Vice Chair, Denise John – State Treasurer, Bill Weir – Co-Ops & Eligibility, Jan Harer – State Secretary

Wendy Bernard – Willamette, Katie Renner – Willamette, Sue Lowe – South Valley, Sherri Henry – South Valley, Mariah Evans – South Valley – Youth, Corinne Dimick – Northwest, Launa James – Northwest, Heather Zumwalt – Central, Christina Bates – Central, Denise Greif – Tri-River Valley, Nicole Jolibois – Tri-River Valley - Youth

Vote Count – 11

Willamette – 2
 South Valley – 3
 Northwest – 2
 Central – 2
 Tri-River Valley – 2
 Southern – 0
 North Valley – 0
 Northeast – 0

Minutes –

- No changes, corrections, or additions to the January 4th meeting minutes.
- Sue motioned to accept the abovementioned minutes. Sherri seconded the motion.
- No discussion.
- Vote: 11 Yes, 0 No, 0 Abstain. Motion passed.

Treasurer's Report –

- Reports were sent out via email prior to the meeting.
- New format of the reports –
 - Yes, like them.
 - Easier to read.
- Semi-Annual Reports from the districts –
 - Are not receiving all of them.
 - Should there be repercussions for not getting them turned in on time?
 - Candi will follow up on those that have not turned in the report.

Non-Profit Conference –

- Attended by Bill, Sue, Denise, and Jan
 - Sue –
 - Generational Workshop was very good.
 - Learned how to work together with younger (and older) generations.
 - Social Media Workshop –
 - Was very good.
 - Learned about how to connect with the kids.
 - Bill –
 - Membership Organization Workshop –
 - Cleared up questions about how our organization classifies voting members.
 - Embezzlement is a real problem in non-profits and is very wide spread.
 - Bank statements need to be checked monthly.
 - That is where the issues will be noticed and found if there is a problem.
 - Need to be turning in some specific forms that we have not been doing.
 - Key Note Speaker –
 - Never take “No” for an answer when fundraising.
 - Denise –
 - Bookkeeping Workshop –
 - Took away a new look at how to present the monthly reports to the board. Need to be useable.
 - Board Members Responsibilities –
 - Was very good.
 - How we all work together and separately for the good of the organization.
 - Fundraising Workshop –
 - Good information on how we can change some things to do a better job at this.
 - Jan –
 - Membership Organization (with Bill) –
 - Gained some valuable information about how organizations are set up and how ours is different – but works and is what is best for ours.
 - We are doing a great job with how our organization is set up and run.
 - President/Secretary Workshop –
 - Took away some good information and maybe some tools to use.
 - Overall those that attended stated it was well worth the all-day Saturday conference.
-

Old Business

Eligibility –

- Confirm the February 2nd Zoom meeting vote.
- Sue motioned to confirm the vote at the abovementioned meeting. Corinne seconded the motion.
- No discussion.
- Vote: 11 Yes, 0 No, 0 Abstain. Motion passed.

State Raffle –

- Please keep selling those tickets!
- All tickets have been handed out.

PNWIC –

- Judges –
 - What is happening?
 - Not sure.
- Belt Buckles –
 - Where shipped and scheduled to arrive 3/6.
- Is WAHSET contributing the \$5 per registered athlete to help with PNWIC?
 - Consensus is yes – have not voted on this yet at a state board meeting.
- Other –
 - Schedule will probably be like that of 2 years ago.
 - State Health Certificates and Coggins Test are required to travel across state lines.
 - However, not our responsibility to enforce or check.

AYHC –

- Chaperon (Sherri) and athletes ready to go?
 - Visa cards are activated.
 - Sherri will take care of airline changes.
 - Rental car – as the agency directly if questions.
- Touch base with the athletes –
 - Find out where they would like to go.
 - Suggestions on activities.
 - Meet parents, etc.
 - Sherri will send out an email tomorrow.
- Candi will send out health forms and permission to treat.
- OHSET booth and other information/freebies will be shipped to the hotel.
- Sherri to get shirt colors and sizes to Candi.

District Medals –

- State will pay.
- Candi will forward out a new form with Team Versatility listed.
- Have them – just need to be engraved.

State Meet –

- Belt buckles have arrived.
- Will order the engraving on the medals this week.
- State Meet Judges –
 - Any additional feedback on the list sent out?
 - Please let Candi know ASAP if you do.
- State Board Shirt Colors –
 - Thursday – Green
 - Friday – Red
 - Saturday – Pink
 - Sunday – Blue
 - If you need a shirt, please contact Candi.
 - Do have some on hand.
- Schedule –
 - Will be tight this year, but doable.
 - Need to plan ahead.
 - Be ready for set up for all events.
 - Discussed ways to rework the schedule some.
 - Will rework schedule with suggestions made.
 - Flag ceremony will be moved to Saturday.
- Amberley –
 - Will need equipment for her power point presentation.
 - Could have her on the awards trailer – will need to build a ramp.
 - Public invited.
- Flag Draw –
 - Donna's Specialties will have a sponsor flag this year.
- Other –
 - Nick will be supervising arenas
 - Candi to get ahold of him to verify.
 - Tractor and Grounds –
 - Candi will contact Barb.
 - EMTs are confirmed.
 - Veterinarian is confirmed.

- Announcers –
 - Cary – Give Sue a couple more weeks to contact him.
- Music –
 - Need to have someone run music – Barb will be unavailable.
- Hospitality Tent –
 - Is important for the body of the organization and judges.
 - Candi will contact a vendor.
- Job Assignments –
 - Will post soon.
 - Districts will be assigned jobs.
 - Filling Marty's role? Who?
- Camping –
 - Need someone to take this over.
 - Central may have someone.
- Will have the 4-H Tack/Consignment Sale.
- Stall Cleaning –
 - Will let everyone know.
- Vendors –
 - Please let Candi know if you have any interested vendors.
 - Do need some more.
- Sponsorships –
 - Need more please.
 - Wendy has letter if needed.
- Raffle Baskets –
 - Will have Music Fest tickets.
 - Other items?
- Coastal Sponsorship –
 - They are committed to \$22k cash.
 - No additional awards.
 - Could purchase some from them if needed or wanted.
 - Will not be donating shavings this year.
 - Candi is working on this. Trying to get bagged.
- Will stall mats be offered again this year?
 - Candi will check and provide information if yes.
- Chair backs are embroidered.

Horse Expo –

- Need workers/volunteers.
- Wendy has a Google Document to use for sign ups.
- Youth reps should be taking advantage of this as well as alumni.

- March 23-25 at the Linn County Fairgrounds.

District Rules/SOG's –

- Please get those to Candi.

New Business

Team Versatility –

- Going well.
- It is hard to work into an already existing schedule.
- Athletes love it.
- Need to address the proper equipment and attire for the event.
- Have some “kinks” to work out.
- Working Rancher and Trail need to be clarified.
 - Clearly state which this is.
- Lots of maneuvers for the performance events –
 - Hard to score.
 - Hard for the judges to judge a lot in a very short amount of time.
- Are DQ's an elimination, a zero?
- Talked about at the judges training and will be talked about at the next training.
- Order of Events –
 - Need to think about how this is done.
 - Next year allow order to be set up how the course works best?
 - Need to be going in the proper order for this year.

Karissa's Resignation –

- Any plans to hire someone else – not sure at this time.
- Can we forgo the position for a while? Yes.

Equine Flu at Salem Saddle Club –

- Horses are on the mend.
- It is the flu.
- Good reminder for biosecurity.
- Boosters are a good idea.
 - Remind coaches and athletes to consider boosting their horses before coming to the State Meet.
 - Perhaps in April.
- What do districts do with regards to stalls?
 - Spraying? Provide that?
 - Some do – has helped.

Opening Nominations for State Chair and Vice Chair –

- Scott Chauncey has been nominated for State Vice Chair.
- Candi Bothum has been nominated for State Chair.
- The nominations will be open until the June meeting.
- Discussion on State Chair position –
 - Anyone else interested?
 - Delegate more.

Strategic Planning –

- Need to do this.
- Plans for the next 5-10 years.
- What are our goals?
- Need longer range plans.
- Need to set aside time to do this – Work session.

Other –

- Need to set June meeting.

Meeting Adjourned at 11:00 am.

Important Dates on Next Page

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

2018

State Board Meeting	Saturday, April 21 st	9:30 AM	Red Lion Inn Salem, OR
State Board Meeting	Wednesday, May 9 th	7:00 PM	Deschutes County Fairgrounds Redmond, OR VIP Tent
State Meet	Thursday – Sunday May 10 – May 13 th		Deschutes County Fairgrounds Redmond, OR
PNWIC	Friday – Sunday June 15 – 17 th		Grant County Fairgrounds Moses Lake, WA
State Board Meeting	Saturday, June 30 th	9:30 AM	Red Lion Inn Salem, OR
Judges Training	Saturday – Sunday September 29 – 30 th	TBD	Deschutes County Fairgrounds Redmond, OR
Work Session	Friday – Sunday October 26 – 28 th	TBD	Sun River, OR
State Board Meeting	Saturday, December 1 st	TBD	TBD
Annual Meeting	Saturday, December 1 st	TBD	TBD

2019

State Board Meeting	Wednesday, May 8 th	7:00 PM	Deschutes County Fairgrounds Redmond, OR VIP Tent
State Meet	Thursday – Sunday May 9 – 12 th		Deschutes County Fairgrounds Redmond, OR
PNWIC	Friday – Sunday June 14 – 16 th		Deschutes County Fairgrounds Redmond, OR

2020

State Meet	Thursday – Sunday May 7 – 10 th		Deschutes County Fairgrounds Redmond, OR
------------	---	--	---