

Action Items

Motions Voted On

Minutes for OHSET State Board Meeting June 17, 2017 9:30 AM Hampton Inn & Suites, Salem, OR

In Attendance: Candi Bothum – State Chair, Scott Chauncey – State Vice Chair, Denise John – State Treasurer, Jan Harer – State Secretary, Karissa Dishon – Executive Assistant

Wendy Bernards – Willamette, Katie Renner – Willamette, Chris Dinsmore – Northeast, Jenny Tackett – Northeast, Amanda Tackett – Northeast Youth, Sue Lowe – South Valley, Melissa Bates – South Valley, Abigail Fuget – South Valley Youth, Barb Walley – Central, Corinne Dimick – Northwest, Connie Bamford – Northwest, Michelle Michelson – North Valley, Kari Laizure – North Valley, Kelly van Baggen – Tri-River Valley, Karen Daugherty - Willamette

Vote Count – 14 (Those underlined above are voting members)

Central – 1
Northeast – 3
Northwest – 2
North Valley – 2
Southern – 0
South Valley – 3
Tri-River Valley – 1
Willamette – 2

Minutes –

- No corrections/changes/additions received for the April 22, 2017 and the May 15, 2017 minutes.
- Wendy motioned to approve the above-mentioned minutes. Corinne seconded the motion.
- No discussion.
- Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.

Treasurer Report –

- All reports were sent put prior to the meeting by Denise.
- Will be moving \$25K into an existing CD soon.
- Districts should carry over what it costs to run a meet.
- Did have a loss from PNWIC.
 - But had a carryover from last year.
- Districts will need to get their yearend financial reports to Denise soon.

Old Business

- Raffle
 - \$26K Income.
 - \$1200 more than last year.
 - \$5k will go into the Scholarship account.
 - \$5K for the winner of the raffle ticket.
 - Final net is \$21K.
 - “Kick Back” checks have been sent to the districts.
 - Maybe more incentives with regards to the “kickbacks” to get more tickets sold.

- PNWIC –
 - Next year’s date –
 - June 15 – 17, 2018, Moses Lake, WA
 - 2019 dates –
 - June 14-16, 2019, Redmond, OR
 - Thoughts –
 - Assign volunteer jobs by districts.
 - Liked the way to sign up.
 - Saw WA and OR working together.
 - Need an event manager for each event.
 - Need someone to make sure equipment is where it needs to be.
 - Unorganized on the first day with regards to how the events were set up.
 - Assumption that people would step up and take these on – event manager and equipment manager.
 - Need some supervising of set up crew.
 - Schedule –
 - ❖ Needs some changes.
 - ❖ Showmanship, In-Hand Trail, Trail.
 - Need both state boards to put on the meet.
 - State board needs to step up and help run the meet – help put on the meet.
 - State board needs to be more involved in getting more sponsorships.
 - Would like Karissa to help us get a title sponsor for the PNWIC meet.
 - Need better qualified judges for the meet.
 - Would like more vendors.
 - Allow more athletes to compete.
 - ❖ Would generate more \$ and maybe bring in more vendors.
 - ❖ Offers more of an opportunity for more athletes by allowing more to qualify.
 - ❖ Would have to extend the amount of days.

- ❖ Might have to show in two arenas at the same time.
- ❖ Could potentially require more stalls – would need to plan for this.
- ❖ Want to keep the competition to the best of the athletes.
- ❖ Could use a percentage to qualify – like district meets.
- ❖ Could go to 8 athletes and have no alternates – would be easier to manage.
- Would like to suggest to the PNWIC Committee that the number of athletes that qualify for PNWIC is raised to take the top 8 athletes with no alternates. And consider sending less than 8 in some of the other events that don't have many in the state qualifying classes.
- Add jackpot classes/events to the meet to help allow the athletes to do more events.
- More volunteers at the Welcome Gate.
- Need more youth on the PNWIC Committee.
 - Amanda Tackett would like to be a youth on the committee for OR.
- Judges –
 - Need to have judges that know how to judge the event.
 - Need to have qualified judges – doesn't necessarily need to be from each state.
 - Need a selection process – would like to have the committee more involved.
- IHOR –
 - Need to rethink having reset during the event.
 - Could offer those teams that don't want to reset in between athletes.
 - ❖ How would you judge this if some do and some don't?
- Least Restrictive Rule –
 - Why do we do it this way?
 - Need to make it harder.
 - This is the best of the best.
 - Need to make it more competitive for the athletes.
- Patterns –
 - Need to be more challenging for the athletes.
- Need to help encourage WA to come up to “speed” –
 - Help them see how to make their organization better.
- Roles at the Meet –
 - Need to work on that.
- Awards –
 - Went very well.
 - Loved the music.
 - Liked the decorated “stage”.

- Crowd involvement was great.
 - Welcome bags were awesome.
- State Meet –
 - Next year's date – May 10 – 13, 2018.
 - Tentative dates for 2019 – May 9 – 12, 2019.
 - What went well –
 - Nick managed the set-up of the events.
 - Marty getting the equipment where it needed to be.
 - Awards went very well.
 - Volunteers worked well by district.
 - ❖ Is it possible for the District Chair to see who is signing up and get notified?
 - What can be improved –
 - Need to keep things moving along.
 - Scheduling –
 - ❖ Getting things set up on time.
 - ❖ Arena ground work – dragging needs to be on the schedule.
 - ❖ Think about how we schedule events to maximize the set-up and ground work.
 - ❖ Make sure to contact Candi/Scott if you truly do have a schedule problem.
 - ❖ Be prepared to set up the event.
 - ❖ Schedule time in between events – if judge change.
 - ❖ Start times for each event would be nice – not individual athlete times.
 - Not all coaches/parents know how to manage the athletes' time when getting ready for an event, so individual times are helpful.
 - Who are the “experts” when it comes to the ground – need to identify those people.
 - Judges – what can they do?
 - If we run 2 lines – who makes that decision?
 - ❖ Set up 2 events at the same time – so next event is ready to go.
 - ❖ Dirt is not the same if you run 2 lines – each will be different.
 - ❖ Save set up time by having next event marked and ready to go.
 - Board has the final say.
 - Judges need to ask the management (board) if changing the course.
 - Sonya will be taking over the vendors.

- Marketing/Recruiting Plan and Documents –
 - Candi will be meeting with Karissa after this meeting to set some dates, get direction, etc.
 - Comments on the document that Karissa presented at the state meet meeting –
 - Has been somewhat of a challenge for Karissa because she has stepped back from the “day to day” operations of the organization. Not knowing when things are happening, etc.
 - Need to update/change the document –
 - ❖ Club sports may or may not allow them to letter.
 - ❖ Add to sponsor section (what do they get) – “represent their school”.
 - ❖ Concussion training – are we doing it?
 - May be different within the schools – not all schools require this.
 - Maybe change to – “a variety of safety training is offered/required”.
 - Grooms –
 - ❖ How do we utilize them?
 - ❖ How to get them more involved?
 - ❖ Have non-ridden competitions?
 - Need to have some resources for those that want to get involved in OHSET.
 - ❖ For those that have no clue as to what to do, where to start.
 - ❖ Katie, Jenny, and Abigail shared how they didn’t know anything about OHSET and didn’t know where to turn to get information. Also shared that they didn’t/weren’t involved in 4-H – but became involved after finding out about OHSET.
 - **Katie, Jenny, and Abigail will get back to Candi/Karissa their experiences and what resources might be needed for these parents/kids.**
 - Maybe mentors for those looking for answers.
 - What do we need from Karissa this year?
 - Resources for potential new athletes and parents.
 - Middle school brochures/pamphlets.
 - When do we need it?
 - Middle school information needed by March 1st.
 - High school information needed by August 1st.
 - Sponsor letters needed by August 1st.
 - Promotional materials
 - ❖ Annual meeting – need to get information out in November.

- ❖ Judges training – need to get information out by August 15th.
- ❖ Advertising – various methods to get us out there – publications and social media.
- ❖ Wendy motioned to allot \$2000 for social media paid advertising from now until the annual meeting in December. And would need a report of how this advertising did from Karissa. Corinne seconded the motion.
- ❖ Discussion –
 - Needs to be interactive with the kids.
 - We as a board need to share this social media interaction with districts/coaches/advisors.
 - What about radio ads?
 - What about PSA? Let Candi know if you need one.
- ❖ Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.
- Social Media Blitz for –
 - Coaches Trainings
 - Annual Meeting
 - State Meet
 - ❖ Amberley Snyder – Karissa will contact.
 - ❖ Need to work her into our state schedule.
 - ❖ Will need to promote her coming.
 - ❖ Would like to use a snap chat filter for the state meet.
 - Would cost about \$500.
 - Sue motioned to allot up to \$500 for 2 snap chat filters for the annual meeting and the state meet.
 - No discussion.
 - Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.
- Sponsorships –
 - Coastal
 - Les Schwab
 - Bank
 - Car dealerships
 - Trailer dealerships
 - Others are in the works.
 - PNWIC sponsor - need
- Other discussion –
 - Horseless projects for younger kids.
 - Avenues to recruit these younger kids.
 - Need to connect with 4-H and reach out to those kids.
 - 8th grade grooms –

- ❖ How would this fit in with the OSAA?
- ❖ What are the insurance costs, implications?
- ❖ Guidelines for the years competing.
- ❖ How to make it fit financially.
- Encourage coaches and advisors to contact others within their schools.
 - ❖ Need to do this with those schools that do not have teams.
 - ❖ Brand association is important.
- Contract renewal for Karissa –
 - Barb motioned to renew Karissa’s contract for one year. Wendy seconded the motion.
 - Discussion –
 - ❖ Would like her to attend the September meeting.
 - ❖ Would like her to attend the work session – at least one day.
 - Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.

New Business –

- Judges –
 - JoAnn’s Notes –
 - Judges Evaluations –
 - ❖ Very cumbersome.
 - ❖ People can email her with comments.
 - ❖ Change the form.
 - ❖ District levels need to encourage the evaluations.
 - Taking the test at the training?
 - ❖ NO.
 - ❖ Will not take the time to take the test.
 - ❖ Are already short on time.
 - ❖ If a judge does not take the test within a certain timeframe – they will come off the judges list for the year.
 - ❖ Maybe an online video test for the judges.
 - Can we use “non” OHSET judges?
 - ❖ NO.
 - ❖ We are a different organization that requires comments on the score sheets.
 - ❖ We have our own rules – those can be very different than other organizations.
 - ❖ Those “non” OHSET judges are welcome to come to the clinic and help.

- Nick's Letter –
 - Would like to see the districts go back to managing a whole event.
 - Inventory of the Central equipment trailer – what is in it? What do we need to get?

- Mentoring Plan for Coaches and Advisors –
 - Please share any names with Candi that you think might be a good mentor.
 - There are a lot of inexperienced coaches and advisors.
 - Would like to identify those coaches/advisors within a district that could help new coaches/advisors within that district.

- Versatility –
 - Proposal by Corinne.
 - Discussion –
 - At PNWIC – whole thing was timed. Liked that.
 - Fastest time and highest score.
 - Fun and competitive.
 - Don't see adding time to the performance events as a good idea.
 - Discussion about score sheet and how to score each event.
 - New elements every year – just like patterns.
 - Corinne will have the proposal at the next state board meeting.

- State Meet Vendors – 2018:
 - Sonya Kunkle will be heading this up.

- Pattern Book –
 - Is very challenging to write, draw, and get the patterns out.
 - Would like to have a pattern book with 8-10 patterns for each event that we rotate through.
 - Patterns would not be in the rule book.
 - Would be 8 ½ x 11 size.
 - Would also be online.
 - 10 patterns for the districts meets.
 - 8-10 patterns for the state meet.
 - Work on half (5) this year and the other 5 next year.
 - Rule changes would be every 2-3 years and/or as often as the rule book is reprinted.
 - Set equipment lists for the district patterns.
 - Candi will work with the Judge's Committee to design patterns/pattern book for 2018.

- Candi will work with Karen to assign Rules Meeting to an existing meeting scheduled.
- **Candi MUST get insert inclusive publication finished!!!!!!!!!!!!**
- Open Nominations for Chair and Vice Chair –
 - Wendy motioned to nominate Candi Bothum for State Chair and Scott Chauncey for Vice Chair. Katie seconded the motion.
 - Candi and Scott both accept the nomination.
 - Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.
 - Candi Bothum will be State Chair for the 2018-2019 season and Scott Chauncey will be State Vice Chair for the 2018-2019 season.
 - Approve Appointments –
 - Denise John – State Treasurer
 - Jan Harer – State Secretary
 - Karen Bragg – State Rules Chair
 - JoAnn Oswald and Trigg Espelien – Co-Judges Chairs
 - Bill Weir – Process/Co-Ops/Eligibility
 - Carolyn Kronenberg – State Raffle Chair
 - Scott Chauncey – State Points Chair
- Other –
 - If a question regarding patterns/rules – who do we ask?
 - Pattern questions go to JoAnn.
 - Rule questions go to Karen.
 - Cattle dogs at the state and district meets –
 - They cannot interact with any athletes or horses.
 - Discussion about cattle dogs, how they are used, what happens at different meets, etc.
 - Can use the dog(s) for working cattle only. They can be nowhere else.
 - Where is the Coaches and Advisor Handbook?
 - **Candi will get it online.**

Meeting adjourned at 2:10 PM.

Important Dates on Next Page

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

2017

State Board Meeting	Saturday, September 9 th	9:30 AM	TBA
Judges Training	Saturday, September 23 rd	TBD	Deschutes Co Fairgrounds, Redmond, OR
Coaches Training	Saturday, October 7 th	TBD	Deschutes Co Fairgrounds, Redmond, OR
State Board Meeting	Saturday, October 21 st	9:30 AM	TBA
Work Session	Friday – Sunday October 27 – 29 th	TBD	Sun River, OR
Coaches Training	Saturday, November 18 th	TBD	Canby, OR
State Board Meeting	Saturday, December 2 nd	9:00 AM	TBD
Annual Meeting	Saturday, December 2 nd	TBD	TBD

2018

State Board Meeting	Saturday, January 20 th	10:00 AM	TBA
State Board Meeting	Saturday, March 3 rd	10:00 AM	TBA
State Board Meeting	Saturday, April 21 st	9:30 AM	TBA
State Board Meeting	Wednesday, May 9 th	7:00 PM	Deschutes County Fairgrounds Redmond, OR VIP Tent
State Meet	Thursday – Sunday May 10 – May 13 th		Deschutes County Fairgrounds Redmond, OR
PNWIC	Friday – Sunday June 15 – 17 th		Grant County Fairgrounds Moses Lake, WA
State Board Meeting	Saturday, June 30 th	9:30 AM	TBD
State Board Meeting	Saturday, December 1st	TBD	TBD
Annual Meeting	Saturday, December 1st	TBD	TBD

2019

State Board Meeting	Wednesday, May 8 th	7:00 PM	Deschutes County Fairgrounds Redmond, OR VIP Tent
State Meet	Thursday – Sunday May 9 – 12 th		Deschutes County Fairgrounds Redmond, OR
PNWIC	Friday – Sunday June 14 – 16 th		Deschutes County Fairgrounds Redmond, OR