

Action Items

Motions Voted On

Minutes for OHSET State Board Meeting June 26, 2016 10:00 AM Shilo Inn, Salem

In Attendance: Candi Bothum – State Chair, Scott Chauncey – State Vice Chair, Bill Weir – Co-Ops & Eligibility, Jan Harer – State Secretary

Sue Lowe – South Valley, Sherri Henry – South Valley, Tina Carlson – Northeast, Jenny Tackett – Northeast, Amanda Tackett – Northeast (Youth), Wendy Bernards – Willamette, Sonya Kunkle – Willamette, Michelle Michelsen – North Valley, Katelyn Salzberg – North Valley (Youth), Corinne Morris Dimick – Northwest, Donna Espelien – Northwest, Barb Walley – Central, Katie Renner

Vote Count – 12 (Those underlined above are voting members)

Central – 1
 Northeast – 3
 Northwest – 2
 North Valley – 2
 Southern - 0
 South Valley – 2
 Tri-River Valley – 0
 Willamette – 2

Minutes –

- No corrections and/or additions received for the April 9, 2016 State Board minutes, the May 11, 2016 State Board minutes (State Meet), and the May 12, 2016 State Board (State Meet) minutes.
- Wendy motioned to accept the listed minutes above. Sue seconded the motion.
- No discussion.
- Vote: 12 Yes, 0 No, 0 Abstain. Motion passed.

Treasurer Report –

- All reports were emailed out prior to the meeting.
- Denise was not able to attend.

State Meet Debrief –

- What went well –
 - Liked the awards every day.
 - Food in Hospitality tent was much appreciated.
 - Schedule worked well.
 - Marty and his equipment were amazing.

- Camping seemed to be fine.
- Stalls seemed to be fine.
- Very good facility.
- Communication was good with parents/athletes at the meet.
- Handled the dead calf well.
- Weather out in Juniper Arena during roping was handled well.
 - Calling the event.
 - Postponing for a while.
- Weather in general was good for early May – which is usual.
- Need to improve on –
 - Announcements to the general audience.
 - Knowing when events start.
 - White board information – related to outdoor events in Juniper Arena.
 - OSAA rules about thunder and lightning.
 - Will have an SOG for that.
 - **Candi will work on.**
 - Risk management plan if weather related delays.
 - Emergency action plan.
 - Announcements were not heard in the barns.
 - Regular gentleman who runs the sound equipment was not available for the meet.
 - Fairgrounds is working on this.
 - Lights not turned on in a timely fashion.
 - What time should they be turned on? About 8:30 pm ish.
 - Who is responsible for turning the lights on?
 - Need to assign that duty.
 - Need to be clearer on who is in charge of an event.
 - Schedule –
 - Confusion about when arenas are closed.
 - Need a set time for closures.
 - Clear out some time in the middle of the day for open riding in the Main Arena.
 - Would like a detailed arena schedule for when arenas are open and closed.
 - Need schedule ahead of time for open arena times when athletes arrive at the facility.
 - Move some events around to accommodate an open ride time on Friday/Thursday.
 - Every night post a schedule on the gate of when arena is available for open riding.
 - Lots of assumptions were made this year that didn't work for everyone.
 - Need to be clearer on how we do things and with the schedule.

- Could we have the same schedule every year – depending on gaming/performance arenas – that way we would know our jobs well in advance?
- Have an information board outside the office for messages and other important information.
- Move senior board up top to help with recognition.
- Have awards displayed up top with senior display.
 - Build a box to display the awards so people can see them.
- Need to do a better job at promoting PNWIC at the State Meet.
 - Need to “brand” PNWIC.
 - PNWIC name is confusing and people use PNWIC and Regionals. Which should it be?
 - Patches say PNWIC, rockers say Regionals.
 - PNWIC Committee to handle the name of the event and what to call it.
- Need job assignments way ahead of time.
 - Some jobs are not listed on the assignments – more specific ones.
 - Jan will send to Candi suggestions to add to the job assignments.
 - Would like to see more delegation of jobs at the meet.
 - Would like to know our jobs before the schedule comes out.
- State Board viewed as not getting along well at the state meet.
 - Didn't feel that at all.
 - Candi felt was not a good meet for her and needed better communication.
 - Need to work together as a State Board – was not viewed as working together.
 - Need to be careful of what we say in front of others.
 - Frustrated on some of the comments that have been directed to the State Board – from outside the board.
- Did not know that Trigg Espelien was part of the Judges Committee.
 - He needs a name tag to identify himself.
 - Need to know who is in charge and who to contact if issues.
- Can we say who can and can't be in the arena – leading horses into the box?
- Need to monitor comments coming from the stands and athletes.
 - Need to take care of right away if not appropriate.
- Spectators, athletes, coaches, etc. don't know where to stand or not stand.
 - Need to fix this.
 - Cone off areas to make visible.
 - Like Sorting at PNWIC.
 - Mark boxes for “on deck” in roping and daubing.
- Use to be that the Judges Chair and Rules Chair inspected every course.
 - Was changed for judges at the event has the final call.
 - Do we need a couple of people to make the final call on the set up of an event?

- No – judges have the final say on the set up of an event.
- Make announcements on what is happening.
 - Need to own it and let everyone know what is happening in the arena.
- Need name tags for those in the arenas – so they are identified.
 - Temporary name tags are in the office.
- Need to ask for help if you need it when setting up an event.
- Need to work together as a team at the State Meet.
 - Our mission is to provide an awesome experience for the athletes.
- Need to communicate to the new Chairs/Vice Chairs what is expected of them at the State Meet.
- Basket Raffle –
 - Seven Feathers was a huge prize.
 - Use that as the only silent raffle item.
 - Was secured for free.
 - Would we like to have Eagle Crest donate housing for the following year as a raffle item?
 - ◆ Yes! **Candi will go ahead with that inquiry.**
 - Need to have raffle booth near the office upstairs.

PNWIC Debrief –

- Guests vs. working the meet.
- Went exceptional well despite concerns going into it.
- Only snafu was Sorting – was an oversight.
- Really pulled together to make the meet happen.
- WA did a nice job.
- Need to work together more if we can.
- Need to promote the meet through the districts better.
 - Need more advertising, brochures.
 - Better communication to everyone.
- Awards presentation needs to be more special.
- Meet dates can be an issue for not coming as well as finances.
- Dates for next year –
 - Is schedules as June 29 – July 2, 2017. Are trying to get those changed.
 - First weekend in June would be before finals, graduations, etc.
 - Would be 3 weeks after the State Meet.
 - Memorial Day weekend for the PNWIC Meet?
 - Seems like a better weekend for most.
 - Will run it by the PNWIC committee.
- Oversight on some of the rules.
 - Need to look at those well ahead of time.
 - Anne Garrett will be on the PNWIC Committee and will work on the rules between the two states.
 - Put those rule differences with explanations in the program for each event.

- Dogs at the meet – need more signage.
- Not a lot of vendors present.
- Atmosphere didn't feel as welcoming.
- Welcome bags were awesome – need that for every future PNWIC Meet.
- Would like to see more fun games at the meet.
 - Will need to organize a head of time and promote them.
- Hype the total state final points (OR vs. WA) for each year in the program.
- Opening ceremony needs to be a little bit better.
 - Recognize the athletes that come to the meet is some way.
 - Will work on that.
- Communication for some events was not done very well.
 - Could not hear in some of the barns
 - Have more information in packets.
- Posting of results and schedules needs to be in a better spot.
- Sorting – was hard for OR teams to drop an athlete to have a sorting team.
 - Why not do Sorting in OR?
 - Cost for the districts – panels.
 - Less cows used.
 - Man power is huge for set up of pens.
 - Youth at meeting stated would like to see Team Penning stay.
 - Had looked into getting a grant for panels – State Board didn't want to change.
- Figure 8 vs. Idaho Figure 8 –
 - Would like to see Idaho Figure 8 in OR.
 - Submit rule change.

Yearbook from WA –

- WA sells these for \$25 a book.
- Needs to be a little smaller if we want to do it.
- Candi has someone in mind to head this up.
- Turning pictures in within a timely manner is going to be the key to making this work.
- Stalnakers is willing to help.
- WA has theirs available at their state meet.
- Would like to see available after our state meet so that it can be included.
- Could have available at the state meet with an insert for the state meet added later.
- Ask the athletes what they want in the book.

California Co-Op –

- Illinois Valley has been approached about having California co-op.
- Scott encouraged them to pursue it.
- WA is having some Idaho athletes co-op next year.
- Need some sort of business cards to hand out when things like this come up.
- Need a fact sheet on the website for information about inter-state co-ops.

- There is interest in the Ontario area – need to involve them in OR or WA.

Drill Chair Person –

- WA has a drill chair.
- Would we like one on our board?
- WA drill chair does travel the state giving clinics for coaches and athletes.
- Do we want to take advantage of her expertise?
- She (WA drill chair) would be willing to come down here for clinics. They would be open to anyone.
- Why not have an OR person do this?
- Clinic could include –
 - How to write a drill.
 - How to coach a drill.
- What would this role be on our state board?
 - Administer the music.
 - Set schedules.
 - Etc.
- Take back to your districts to see if we want to have clinics or a chair person.
- Have WA drill chair and someone from OR put on a clinic together in OR.

Officer Elections –

- Any additional nominations?
- Candi Bothum has been nominated for State Chair.
- Scott Chauncey has been nominated for State Vice Chair.
- Both Candi and Scott accept the nominations.
- Nominations are now closed.
- Barb motioned to accept the slate of Candi Bothum for State Chair and Scott Chauncey for State Vice Chair. Wendy seconded the motion.
- No additional discussion.
- Vote: 12 Yes, 0 No, 0 Abstain. Motion passed. Candi Bothum elected to State Chair and Scott Chauncey elected to State Vice Chair for the 2016-2017 year.

Committee Appointments –

- Denise John – State Treasurer – Yes.
- Jan Harer – State Secretary – Yes.
- Bill Weir – Co-Ops and Eligibility – Yes.
- Karen Bragg – Rules Chair – Yes.
- JoAnn Oswald – Need to check with her about continuing on as Judges Chair.
- Trigg Espelien – Need to check with him about continuing with helping Judges Chair.
- Chris Dinsmore – State Registrar – Yes.
- Wendy Bernards – State Awards – Yes.
- Sonya Kunkle – PNWIC Committee Chair – Yes.

- State Raffle – Candi has someone in mind.

Scholarships –

- Please send your winners to Scott.
- Use the same application for your districts.
- Discussion on how to run the process in districts.
- Need to communicate with districts about the scholarships and what's available.

State Raffle –

- Do we want to do again this coming year?
- Corinne motioned to have the state raffle for the 2016-2017 OHSET season. Michelle seconded the motion.
- Discussion –
 - Some schools do not allow the athletes to participate in the state raffle.
 - Will be a vacation voucher for \$5000.
- Vote: 12 Yes, 0 No, 0 Abstain. Motion passed.

OHSET By-Laws –

- Candi, Scott, and Bill will meet to finalize the By-Laws.

Other –

- Minimum score to go to state in some of the events that have low participation?
 - Or allowing other districts to bring teams to fill a designated number of teams for the state meet?
- Discussion about how to Team Pen and how it needs to change (encouraging teams to only pen one cow on each go).
 - Submit a rule change if want to see scoring change for Team Penning.
- Website is behind on some things.
 - Kim has had some family commitments.
 - Scott can do it.
 - Please send any incorrect information to Scott.
 - Can still send information to Kim. Can let her know if you want something posted – district minutes onto your district page via the website.
- Awards from the State Meet are ordered and will be forwarded to the athletes when available.
- Please get your 2016-2017 meet dates to Kim so they can be posted on the website.
- Please get new state board information/contacts to Candi.
- Who is allowed to vote at district meetings come September?
 - Only teams that have a signed team roster from the previous year can vote.
 - Newly formed teams must have a signed team roster turned in to be allowed to vote.
- Please submit all rule changes to Karen ASAP.
- Decisions that are made by the state board –

- Would like a poll or survey before a major decision is made.
- Let the kids have a say.
- Have a process – avenue is the rule change process.
- Districts need to communicate this process.
- Discussion on how to get the youth more involved and active on the state board.
 - Some districts have youth meetings for their youth reps.
 - Need to have more youth present and represented on the state board.
- Need to get the District/Coaches Handbook from Angela and out ASAP. Need this for new people coming on this year.

Set Dates for Next Year –

- July and August have off – no meetings.
- September 10th – State Board meeting.
- Judges Training – September 24-25th in Redmond.
- Coaches Trainings – October 8th in Roseburg and November 12th in The Dalles.
- October 29th – State Board meeting.
- Work Session October 28-30th.
- Annual Meeting December 3rd.

Meeting adjourned 12:58 PM.

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

State Board Mtg	Saturday, September 10	Place TBD
Judges Training	Sat-Sun, September 24-25	Deschutes County Fairgrounds
Coaches Training	Saturday, October 8	Roseburg (more info to come)
Coaches Training	Saturday, November 12	The Dalles (more info to come)
Work Session	Fri pm-Sunday am, October 28-30	Place and time TBD
State Board Mtg	Saturday, October 29	Place TBD
State Board Mtg	Saturday, December 3	Place TBD
Annual Meeting	Saturday, December 3	Place and time TBD