

Action Items

Motions Voted On

Minutes for OHSET State Board Meeting January 10, 2015 9:30 AM

In Attendance: Wendy Bernards – Willamette, Sonya Kunkle – Willamette, Nick Meuret – Tri-River Valley, Denise Greif – Tri-River Valley, Isaac Wilkinson – Tri-River Valley – Youth, Angela Martin – Southern, Rebecca Lynn Martin – Southern – Youth, Tyler Wright – South Valley – Youth, Sue Lowe – South Valley, Scott Chauncey – Northwest, Lauren Walley – Central – Youth, Barb Walley – Central, Marty Hopper – Central, Dave Haring – North Valley, Karen Haring – North Valley, Katie Renner – Willamette, Maddie Metcalf – Tri-River Valley – Youth, Erika Schawfler – South Valley – Youth, Ann Geser – Central, Bill Weir – Eligibility and Co-ops, Denise John – State Treasurer, Karissa Dishon – State Vice Chair, Candi Bothum – State Chair, Jan Harer – Northwest and State Secretary

Vote Count – 16 (Those underlined above are voting.)

Willamette – 2
 Tri-River Valley – 3
 Southern – 2
 South Valley – 2
 Northwest – 2
 North Valley – 2
 Central – 3

Minutes from December –

- No additions or corrections.
- [Scott motioned to approve the December 6, 2014 minutes.](#) [Nick seconded the motion.](#)
- No discussion.
- [Vote: 16 Yes, 0 No, 0 Abstain.](#) [Motion passed.](#)

Treasurer Report –

- All reports were sent out several weeks ago.

Old Business

Raffle –

- Awesome that the tickets are numbered.
- Was nice that they were packaged up for us. Thank you.
- Has there been any thought to “kicking back” some of the state raffle money back to the districts?
 - Was done several years ago.
 - A formula was used to determine how much each district received back from the state raffle.

- Might be good for the athletes to know that the tickets they are selling are helping the district as well.
- Incentives for selling tickets?
 - Prizes for selling state raffle tickets.
 - Stalls at the state meet for selling the most tickets?
 - Hydro flasks as district incentives.
 - Cover all the district medal costs.
- Dave motioned that the cost of each district's year end medals come out of the state raffle proceeds and the top athlete seller in the state will receive a stall at the state meet or the PNWIC meet. Sue seconded the motion.
- Discussion:
 - What is the approximate cost for the medal for each district?
 - Last year it was about \$500-\$600 per district.
 - Will be more this year because of a new vendor.
 - Could be up to \$1000 for each district.
 - What if we offer a pre-paid credit card of \$100 for the winner instead of the stall?
 - What if we give 25% of the raffle to the districts?
 - ◆ Was a nightmare to figure out how much each district was to receive.
 - ◆ Some districts counted on this extra money from the state raffle to run their districts.
 - ◆ Need to build back up the reserves in order to give this much back to the districts.
 - We are gaining sponsors for the organization. Are we using these to pay for districts costs?
 - Why are we spending money to raise money?
 - Need more incentives for the districts to sell tickets.
 - The districts should benefit from the raffle money.
- Wendy amended the original motion to add that each top district athlete seller receives a \$100 pre-paid credit card, the top state athlete seller receive a \$200 pre-paid credit card, and not to award a stall at the state or PNWIC meet. Scott seconded the motion.
- Discussion on the amendment:
 - Think \$1000 per district for the medals seems high.
 - Last year spent about \$4000-\$5000 for district medal.
 - What were the proceeds from the raffle last year? About \$25,000.
 - Projected is \$30,000 for this year.
- Vote on the amended motion: 14 Yes, 0 No, 2 Abstain. Amended motion passed.
- Vote on the original motion: 16 Yes, 0 No, 0 Abstain. Original motion passed.
- Are we going to offer the hydro flasks for district incentives?
 - Have not heard back from the business that is offering them.
 - Will table until next meeting.
- Will sell tickets at the AYHC booth in March.

Horse Expo Booth –

- A signup sheet was passed around.
- March 20 – 22, 2015 in Albany at the Linn County Fairgrounds.
- Workers will receive a pass for working.
- Athletes (and 4-H members) can get in free on Sunday.

Regional Meet –

- Buckles are ordered.
- The PNWIC committee visited the Evergreen Fairgrounds.
- Cost of the facility –
 - Will be more than the estimate.
 - Extra costs for union shop wages, equipment use, etc.
 - Lots of questions still unanswered.
- Working on the awards. 2nd and 3rd place are in the process of being decided.
- Each district from WA and OR will be invoiced for the \$500.
 - Please indicate sponsors names attached with this \$500.
 - Would encourage districts to bring in more.
- Cattle bids coming in.
- Camping will be available.
- Not a lot of hotel rooms in the area.
- Patches will be ordered. Will be provided for those that competed last year.
- Candi looking for input about OR judges to be hired.
- The athlete fee will be \$100 to include one stall. All other stalls and tack stalls will be \$100.
- Registration paperwork will be available starting May 15th and is due June 1st.

Judges' Rulebooks & Tests –

- These will be going out next week.
- Rule books were delivered to district chairs at the meeting.

Co-ops –

- Did the co-op between Gresham and Centennial happen?
 - Bill was not sure. He had not received anything.
 - Chris did contact Candi. Yes all paperwork is in and complete.
 - Central will have their district meeting next week and will vote on the outstanding co-ops.

State Raffle Baskets –

- Do we want a theme this year?
- Let the districts decide on their baskets.
- Districts hopefully will get items donated for their baskets.

Sponsor Contacts –

- Les Schwab Tires – Teresa
 - Will send Candi information to get a letter drafted to send.
- Purina and others – Nick
 - Waiting for response from his contact.
- VSI – Karissa
 - Has contacted company. Will probably not commit.
- Washington Federal – Candi
 - Candi has submitted the grant information.
- Horse Guard – Candi
 - Nothing yet, but will get on it.
- Pape – Sue
 - Having a hard time getting ahold of her contact.
- Dutch Brothers – Jenny
 - Has contacted local vendor who will contact Redmond vendor to be at the state meet.
 - Can we have another vendor cart for coffee at the fairgrounds?
 - Candi will ask fairgrounds to see if can have coffee vendor.
- Amazon Smile – Denise
 - Can designate a non-profit.
 - Up to 5% will go to Ohset.
 - Will get information on the website.
- Casinos –
 - Will only support districts.
 - There are boundaries for each casino and where they can donate.

Concussion Information –

- There are 500 pamphlets available for athletes and about the same number for parents.
- Did not bring them to the meeting.
- Denise will get out to districts.
- Will also send out a link for other information about concussions.

New Business

Eligibility Issues –

- South Valley –
 - Athlete at Sheldon High School was one class short her first semester. Thus ineligible.
 - Everyone at the school missed this – including her counselors.
 - Athlete is now enrolled in the correct number of classes.
 - Bill read a letter from the school's AD.
 - To be eligible to compete – need to be on track to graduate and be a full time student. The athlete is on track to graduate and is now a full time student.

- Sue motioned to approve that this athlete is eligible to compete this season. Wendy seconded the motion.
- No discussion.
- Vote: 16 Yes, 0 No, 0 Abstain. Motion passed.
- Home School –
 - Southern –
 - How is eligibility determined?
 - Based on the summer test taken prior to the start of the fall school year.
 - School districts can wave this for a portfolio of work from the student.
- North Valley –
 - Athlete who attends Wilson High School be allowed to ride on the Sherwood High School team (was discussed on a conference call dated 11-21-2014).
 - The board did approve this pending paperwork forwarded to Bill, Karissa, and Candi.
 - Dave does have the paperwork and will forward it to the above mentioned.

Co-Ops – (See attached listing)

- One standard co-op –
 - South Valley
 - South Umpqua to co-op with Roseburg.
 - South Umpqua not ready to have their own team.
 - Sue motioned to approve this standard co-op between South Umpqua and Roseburg. Katie seconded the motion.
 - No discussion.
 - Vote: 16 Yes, 0 No, 0 Abstain. Motion passed.
- One non-standard co-op –
 - This is a non-standard because it is crossing districts between Northwest and Willamette.
 - Taft High School in Lincoln City (Willamette district) wants to co-op with Tillamook High School (Northwest district).
 - Taft has co-op'd with Newport (Willamette district) in the past.
 - The athlete is boarding her horse in Tillamook.
 - Have canvassed Taft with no response.
 - A letter was read from the athlete mother dated 12-12-2014.
 - Wendy read a letter from the mother dated 1-7-2015. This was after the Northwest district had voted on and approved the co-op.
 - Has been signed off by both districts.
 - Was the same information shared at both district meetings? No.
 - Wendy was contacted by someone at Newport High School about this athlete. Wendy in turn contacted Candi about the potential situation.
 - Willamette district did vote and approve the co-op. But felt they didn't have enough information.

- Northwest district had heard nothing about the medical condition of the horse (which was in the letter dated 1-7-2015). Nothing was provided by a vet.
- Is a split family – parents in different location and school districts.
- Newport High School is closer to Taft High School (Lincoln City) than to Tillamook High School.
- The state board gets requests for co-ops based on where a horse is boarded numerous times.
- Scott motioned to approve this non-standard co-op between Taft High School in Lincoln City (Willamette district) and Tillamook High School (Northwest district). Tyler seconded the motion.
- Discussion:
 - This information needed to get to Bill sooner with due diligent.
 - He didn't have the information until just prior to the meeting.
 - Nothing came from the Northwest district until right before the meeting.
 - This could be viewed as recruiting. The OSAA would not allow this.
 - She is a senior and has never competed on an Ohset team before.
- Vote: 5 Yes, 5 No, 5 Abstain. Motion failed. Co-op NOT approved. (One person left the room prior to voting.)
- The athlete can co-op with Newport or form her own team at Taft High School.
- Willamette will take care of getting back to the athlete.

Rule Books –

- No cost yet.
- Extra rule books will be \$8.00 charged to the district.

Judges –

- Please get all your judges names to JoAnn.
- Evaluations need to be turned in right after each meet.
- Can keep a copy of the evaluation that you send to JoAnn.
- Need input for state meet and PNWIC meet judges.

State Meet –

- Buckles have been ordered.
- Candi will get medals ordered before the end of the month.
 - We are using a new vendor for all of our medals now.
- Banners and Signage –
 - Each district was given a Coastal banner to hang at district meets.
 - Can continue to hang Wilco banners at meets.
 - Can we get barrel covers with both logos? Coastal and Ohset?
 - Wendy can make barrel covers. Contact her for the cost if you would like some for your district.
 - Would like some for the state meet.

- Can we use pads (on penning panels for example) with sponsors' names? Yes.
- Judges for state meet –
 - Discussion was had about who we wanted as judges at the state meet.
 - Also discussed what judges we want for the PNWIC meet.
 - Would like to have Trigg apprentice at PNWIC for sorting – if possible. **Candi will contact him.**
- Shavings –
 - Karissa is working with Coastal who in turn are working with their suppliers.
 - As an FYI – Nature's is out of business. Had a fire at the facility and chose not to rebuild.
- Still Want –
 - Vet –
 - Did walk thru morning and evening.
 - Paid \$500 last year.
 - Yes, would still like to have vet.
 - EMT –
 - Yes would like EMT on grounds for all events and warm ups for drill.
- Flag Draw –
 - American Flag – Willamette
 - State of Oregon Flag – Northwest
 - OHSET Flag – Southern
 - PNWIC Flag – Tri-River Valley
 - Coastal Flag – South Valley
 - Tough Enough To Wear Pink Flag – North Valley
 - Stalnakers Photography Flag – Central
 - Art Plus Flag – Northeast
- National Anthem – Northeast
- Drill Order –
 - 6+ Drill Order –
 - Northeast
 - Willamette
 - Southern
 - Central
 - North Valley
 - Northwest
 - Tri-River Valley
 - South Valley
 - Working 4's Drill Order –
 - Northeast
 - Southern
 - Tri-River Valley
 - Northwest
 - North Valley

- Central
 - Willamette
 - South Valley
- Starting Order of Go for the meet –
 - Northeast
 - Willamette
 - Southern
 - Central
 - North Valley
 - Northwest
 - Tri-River Valley
 - South Valley
- Switch Arenas –
 - Timed events will be inside.
 - Jumping will be inside.
 - Performance events outdoor covered arena.
 - Will need to make sure inside arena is keep busy.
 - Will have general schedule at next meeting.

Coaches Training –

- Do we want to have with judges this year?
- At the annual meeting?
- Is it necessary to have two?
- Should we split it away from other events?
- Do we need to have it earlier since our season start date is now November 1st?
- We lose Candi or Karissa if held during judges training.
- Save on cost of facility by having trainings at judges' trainings and annual opening meeting.
- Can we possibly have annual opening meeting on December 12, 2015?
 - Patterns will still come out December 1st.
 - Would push out the rule book a bit.
 - Will have coaches training also.
- Coaches trainings will be –
 - October 17, 2015 in Redmond, OR
 - December 12, 2015 on the west side of the state. TBD.

District Chair/Vice Chair Work Session –

- Still want to do?
- Yes was very good.
- Will be November 7-8, 2015. TBD.

Volunteer Challenges –

- Candi will be in contact with a couple of district chairs to discuss some things.

Other Business

Insurance Certificates –

- Will be sent directly to the facilities for those additional insured.
- Price dropped from \$45 to \$25 for additional insured.

AYHC –

- OHSET is a member.
- Registration information is available on the AYHC website.
 - Registration for a youth is \$100.
- Some meals are included in the registration.
- OHSET has one house reserved that Candi, Karissa, and some other adult volunteers will be staying at.
- Youth attending –
 - Have one youth who has applied. That athlete will get all expenses paid.
 - How do other youth get to attend?
 - Are we willing to sponsor up to \$700 for additional youth?
 - Will not pay for entire cost of other youth.
 - **Candi will put together a proposal for youth attending AYHC.**
 - If youth want to attend –
 - ◆ Please send \$50 check to Candi. Made out to AYHC. OHSET will cover the other \$50.
- **Nick motioned to make the budget up to \$1500 for lodging at AYHC for youth attending. Katie seconded the motion.**
 - No discussion.
 - **Vote: 14 Yes, 0 No, 0 Abstain. Motion passed. (Two voting members left prior to the vote.)**

Meeting adjourned – 12:21 pm.

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

- State Board Meeting; Saturday, February 21, 2015; Place TBD (TRV Meet)
- Northwest Horse Expo; Friday – Sunday, March 20 – 22, 2015; Albany, Linn County Fairgrounds
- AHYC Symposium; Friday – Sunday, March 27 – 29, 2015; Eagle Crest Resort, Redmond
- State Board Meeting; Saturday, April 11, 2015; Place TBD (NW Meet)
- State Board Meeting; Wednesday, May 13, 2015; Deschutes County Fairgrounds, Redmond; Hospitality Tent; 7:00 pm
- State Championships; Thursday – Sunday, May 14-17, 2015; Deschutes County Fairgrounds, Redmond

- Pacific Northwest Invitational Championships (PNWIC); Friday – Sunday, June 19-21, 2015; Evergreen Fairgrounds, Monroe, WA
- Coaches Training; Saturday, October 17, 2015; Redmond
- District Chair/Vice Chair Work Session; Saturday – Sunday, November 7 – 8, 2015; Place TBD
- State Board Meeting; Saturday, December 12, 2015; Place TBD
- Annual Opening Meeting; Saturday, December 12, 2015; Place TBD
- Coaches Training; Saturday, December 12, 2015; Place TBD