

Action Items

Motions Voted On

Minutes for OHSET State Board Meeting April 11, 2015 10:00AM

In Attendance: Scott Chauncey – Northwest, Donna Esplien – Northwest, Wendy Bernards – Willamette, Sonya Kunkle – Willamette, Katie Renner – Willamette, Angela Martin – Southern, Teresa Hoffman – North Valley, Kassandra Lovenburg – Tri-River Valley - Youth, Monica Lovenburg – Tri-River Valley, Denise Greif – Tri-River Valley, Nick Meuret – Tri-River Valley, Sue Lowe – South Valley, Sherri Henry – South Valley, Chris Dinsmore – Northeast, Jenny Bryne – Northeast, Allie Bryne – Northeast – Youth, Bill Weir – Eligibility and Co-ops, Denise John – Treasurer, Candi Bothum – State Chair, Karissa Dishon – Vice Chair, Jan Harer – Secretary

Vote Count – 14

- Northwest – 2
- Willamette – 2
- Southern – 1
- North Valley – 1
- Tri-River Valley – 3
- South Valley – 2
- Northeast – 3

Minutes from January 23, 2015, February 11, 2015, and March 3, 2015 Phone Conference Calls

- Nick motioned to accept the above 3 phone conference calls minutes. Angela seconded the motion.
- No discussion.
- Vote: 13 Yes, (Donna was not present for the voting of this motion), 0 No, 0 Abstain. Motion passed.

Minutes from the January 10, 2015 Board Meeting –

- No corrections and/or additions received.
- Scott motioned to accept the above mentioned board meeting minutes. Wendy seconded the motion.
- No discussion.
- Vote: 13 Yes, (Donna was not present for the voting of this motion), 0 No, 0 Abstain. Motion passed.

Treasurer Report –

- Denise emailed all the reports prior to the meeting.
- The old checking account will be closed out next month.

Old Business

State Raffle –

- Candi will take any tickets at the end of the meeting. Will be seeing Karen later.
- **Please get your tickets into Karen ASAP. Before the state meet please.**
- Raffle this year ran much better. Numbered tickets helped out a lot.

Horse Expo Booth –

- Participating every other year might be fine.
- Wait for a year before having a booth again.
- Participate at the FFA convention next year.
- Had “give aways” at the booth. And sold state raffle tickets.

Sponsor Contacts –

- Les Schwab Tires – Teresa
 - Sent an email to Candi earlier requesting help with a letter.
 - They would like an itemized list of where the money will be spent.
- Purina (and others) – Nick
 - No go.
 - Need to come back in September/October for requests.
 - Have made some other contacts.
- VSI – Karissa
 - Still working with them.
- Washington Federal – Candi
 - Has submitted grant information.
- Horse Guard – Candi
- Pape – Sue
 - Might happen later.
- Dutch Brothers – Jenny
 - Will be giving 24 Hydro Flasks for the top sellers in each district for the state raffle tickets. Will be given at the state meet. These are coming from a Dutch Brothers in the Willamette District.
 - **Wendy will get a banner to hang at the state meet.**
- Other contacts –
 - **Karissa/Nick will be contacting Hillyard Ford about sponsorship.**
 - Karissa also working with a horse trailer dealership.

Concussion Information –

- Need to adopt a concussion protocol for our organization – **need a rule change submitted.**
- Denise passed out information that needs to get to the parents and athletes.
- **Candi will send out the links to access this information.**
- Need to make sure you take this information back to your districts.

Team Sizes –

- Proposed team sizes for state –
 - 1-2 8 teams
 - 3-5 33 teams
 - 6-10 38 teams
 - 11-20 28 teams
- Concern with only having 8 in the mini category need to include the 3 person teams.
- These are the current number of teams per team size –
 - 1 man – 1
 - 2 man – 7
 - 3 man – 12
 - 4 man – 11
 - 5 man – 11
 - 6 man – 12
 - 7 man – 8
 - 8 man – 8
 - 9 man – 6
 - 10 man – 3
 - 11 man – 7
 - 12 man – 4
 - 13 man – 3
 - 14 man – 2
 - 15 man – 1
 - 16 man – 4
 - 17man – 2
 - 20man – 5
- At 11 man team you hit the 55 ride requirement.
- A good 3 man team can compete with a 4-5 man team.
- A 1-2 man team can't really compete with a 3 man team.
- Want to compete against the "like" teams, not necessarily the same number on a team.
- Sue motioned to accept the proposal for the state team sizes with the split for the mini/small teams between 3-4 and the split for the small/medium teams between 5-6. Teresa seconded the motion.
- Discussion:
 - The next split would be between 5-6.
 - Would be Mini – 1-3, Small – 4-5, Medium – 6-10, Large – 11 plus.
- Vote: 12 Yes, 1 No, 1 Abstain. Motion passed.
- Other discussion:
 - Gaston is still listed as a 4 man team. Didn't complete the paperwork. No change – needs to stay as a 4 man team.

State Meet –

- Buckles and medals are here.

- Getting ready to engrave.
- Not exactly what was hoping for – next go round will be better.
- Will have 3 years inventory.
- Buckles are very nice.
 - Can the districts get on board with regards to ordering buckles from same company as state meet? Yes. 50% of retail is what we get them for.
 - Please contact Candi if you would like to be included in next year order.
 - Yes you can specify custom order.
 - Custom logos will make them a little more.
 - Contact other districts if want to go together to order awards.
- Shavings –
 - Coastal will be paying for 2 bags per stall.
 - Will be able to purchase additional bags at the meet.
 - Not sure who will be selling these. Working on it.
- Stalls and Camping –
 - Stalls will be \$75 per stall.
 - Camping will be \$40 per night.
 - Candi will send out camping and stall spreadsheets for state meet to districts.
- Other –
 - Vet will be making rounds mornings and evenings.
 - EMT – Have been contacted. Working on schedule.
 - Judges – Emails went out. Also for PNWIC.
- Job Assignments –
 - Candi needs to do and get out.
 - NV will bring Dressage court.
 - Wants/No Wants –
 - TRV – No Trail
 - NE – Yes Trail
 - NE – No Drill
 - SV – Drill
 - NE – Barrels
 - TRV – Penning
 - SV – Keyhole
 - S – Whatever they did last year.
 - NW – Team Flags.
 - Jumping Equipment –
 - SV – Flower Boxes
 - TRV – Picket Fence
 - TRV – Gate
 - NW/Central – Quarter Round
- Patterns –
 - Reining – Pattern change?
 - Working Rancher changes because of arena we will be using.

- Changes will be posted May 1st.
- There will be no changes to Jumping and Working Pairs.
- All other patterns could/will change.
- Will be no new skills.
- Different types of obstacles could be used.
- Points –
 - Make sure your district point's person sends all information to Scott for the state qualifiers.

PNWIC –

- Issues –
 - A little frustrating.
 - Things are not being followed through on.
 - Doesn't seem to be a sense of urgency.
 - OR seems to be handling a lot of the work.
 - Costs are a concern.
 - Little "things" keep coming up.
 - Not sure what questions to ask.
 - Seem to be nickel and diming us for the fairground usage.
 - Can bring a 4-wheeler for dragging – but can't have any teeth. Will be a penalty if we use the drag with teeth.
 - Can't turn back now.
 - Will go over budget.
 - Not much of any vendor space.
 - Hotels are getting full.
 - Camping – there are some questions about size of trailers/campers allowed.
 - We are not use to dealing with this facility.
 - Is a growing experience to get PNWIC off the ground.
- Costs –
 - All districts from both states have paid the \$500.
 - Need to get sponsors ASAP.
 - WAHSET and OHSET should not be compensating for the overrun of the meet.
 - PNWIC needs to make sure that costs are covered.
 - Can we raise the athlete fee? We have increased it this year.
 - Some teams have voiced concern over the cost to travel to the meet. Have to remember that WA teams/athletes traveled to OR to compete last year.
 - Was a discussion about still having the meet up in WA.
 - Moving it back to OR this year. Concerns about cost of the facilities.
 - Can we cancel the contract in WA? Would there be a penalty?
 - Ask for less costs at the facility.
 - Would we lose our judges? Probably not.
 - It is a learning year for WA – just as it was for us last year.
 - What about any debt that incurs? Who is responsible?

- WAHSET needs to understand what the costs are. OHSET doesn't want to have to "bail" out PNWIC.
- OHSET needs to go to meeting with options of where to get the money to fund the meet.
- What is the worst case scenario?
- All PNWIC funds go through the OHSET account.
- There was \$7000 carry over from last year.
- Need to ask about cost of using stalls for vendor space.
- Need to remind the athletes what they are getting for the price.
- Could be an expensive lesson dealing with this facility.
- Concerns for the Meeting Today –
 - Voice our concerns about how things are going so far.
 - Give them information about the deficit. Carry over will not help.
 - Give them the option to step up to help or move back to Redmond. But have to do with diplomacy.
 - Concern that OR is doing majority of the work.
 - Sonya motioned that each state will agree to half the dollar amount up to \$2000 threshold for the deficient of the PNWIC meet. Katie seconded the motion.
 - Discussion:
 - Can't set a dollar amount.
 - Makes OHSET look bad.
 - Need to just express our concerns about the deficit.
 - Feeling like we are being too aggressive.
 - We are not saying that we are paying that dollar amount – but are willing up to the threshold and then will need a different plan.
 - We (OR) are willing to pay half, WA has to be willing to pay half. Are they willing?
 - We need to let WA know what our threshold is and not go over it.
 - Don't want to offend WA with this.
 - Need to approach them with concerns.
 - Present options to them at the meeting.
 - However, do need to create a sense of urgency of the situation.
 - Approve the dollar amount up to a certain amount. Will then have to get approval to go over that.
 - Don't want to take this away from WA – kids are getting excited to travel there.
 - Vote: 0 Yes, 13 No, 0 Abstain. Motion failed. (Were down one vote as to Donna had to leave to attend to goings on at meet.)
- Other Discussion –
 - We don't want a deficit for the meet. Need to let WA know we are serious about the way things are going.
 - We don't have team up there to go and get sponsors. Need to encourage WA to take this on.

- Most districts will send a board member to attend the meet.
- Can each state pay for their board members going? Can OHSET pay the cost?
 - OHSET responsibility is to make sure that our OHSET directors go.
 - PNWIC should pay for those that are working for the PNWIC committee.
- Sonya motioned that OHSET pay up to 3 people that need to attend the meet and that PNWIC will pay for those on the PNWIC committee that need to attend. Nick seconded the motion.
- No discussion.
- Vote: 13 Yes, 0 No, 0 Abstain. Motion passed. (Donna was out of the room for the voting.)
- Need to get camping costs.
- Coastal Farm and Ranch has 2 stores up in WA that are not involved with the OHSET sponsorship.
 - Can we ask Coastal about sponsorship of the PNWIC meet? Yes we should.
- Buckles are here.
- Judges contracts went out.

New Business

Nominations for State Chair and State Vice Chair –

- Prior to nominations there was a discussion.
 - The organization needs an executive director.
 - Seeking sponsorships, administrative duties
 - Part-time position.
 - The By-Laws will need to be changed to have this position.
 - Can't happen this year.
 - Board will still have their say.
 - The initial plan was to bring up the vice chair to the chair role.
 - This might not be happening now.
 - Changes have happened and this might not be the plan.
 - Future of the organization. Time for a change in leadership? Need to look to the future for a new state chair.
 - Has been a rough year for both of our state officers.
 - Both have a passion for the organization and want it to move forward.
 - Want stability.
 - How are we going manage the organization with what we have?
 - Leaving will be somewhat hard for the organization as change is.
 - Executive director can't happen until after the annual meeting. By-Laws have to be done before any of this can happen.
 - Can we have co-positions? Would that work? Communication? With the right person could work.
 - Karissa will no longer be judging for the organization.

- Would like to bring more of a marketing aspect to the organization.
- There are still many ways in which can still be involved.
- This executive director position is not being created for her (Karissa). She would be a good fit though.
 - Need open communication with the board.
 - Need to take some of the pressure off of the volunteer chair positions.
 - Some of those decisions could be handed over to the executive director position.
- Nominations can be made any time until the elections.
- Nominations for State Chair –
 - Candi Bothum
- Nominations for State Vice Chair –
 - Wendy Bernards
 - Karissa Dishon
- Nominations are still open.

Other Positions –

- Are you still in?
 - Jan Harer – State Secretary – Yes
 - Denise John – State Treasurer – Yes
 - Bill Weir – Co-Ops, Eligibility, Process – Yes
 - Scott Chauncey – Points Chair – Yes
 - Karen Bragg – Rules Chair – Yes
 - JoAnn Oswald and Trigg Esplien – Judges Chair – Yes
 - Sonya Kunkle – PNWIC Chair – Yes
 - Donna Esplien – Scholarship Chair - Yes

Eligibility Issues –

- Most cases are straight forward.
- Other 5% can get confusing with regard as to what is brought before the board.
- Some situations can be difficult to discuss with the board.
- Use OSAA guidelines going to the school for the question if they are eligible.
- Sometimes all details will not be shared – each case is different and unique.
- Can team rules be stricter than the OSAA rules?
 - Some things are school enforced – but what about what a team requires.
 - OHSET rules can't supersede the school rules.

Judges –

- **Please get judges evaluations to JoAnn!!**
- Please turn in ASAP.
- Online judge's evaluation is now up and running.
- Really hate losing Karissa as a judge for the organization.
- SV district chair apologized for the actions that happened at their meet.
- Apprentice judges –

- What is our job with apprentice judges?
- How do we deal with them?
- Talk to the senior judge about what an apprentice can/can't do.

SV Incident –

- What can be done?
- The letter that Candi sent out – needed to be sent out.
- Need to give the district chairs the responsibility to handle things like this.
- The individuals have been dealt with.
- What can judges do with what happened?
 - Did their best to handle the situation within the arena.
- Remind our districts of what is appropriate for all OHSET rules.
- District chairs and vice chairs need to step up and enforce the rules.
- Coaches should also be enforcing the rules – as an obligation of a coach.
- Judges also received the letter.

State Chair Travel Budget –

- Actual is \$3 over right now.
- \$1000 was budgeted.
- Suggested to increase \$500.
- **Sonya motioned to increase the travel budget for the state chair \$500. Angela seconded the motion.**
- No discussion.
- **Vote: 14 Yes, 0 No, 0 Abstain. Motion passed.**

Versatility Award Calculations –

- 2/3 or .667.
- Is a combination of 3 meets.
- Points program takes care of this.
- **State meet is ¼. District is 2/3. Need to clarify in the rule book please.**

Scholarship Applicant –

- Athlete is a 4 year participant.
- Is a junior this year and will be graduating.
- Can they apply for the scholarship?
- Was told will bring to the board for a vote.
- Scholarships are awarded to seniors.
- How long do we hold the money? Will be held a year.
- Cannot apply next year.
- Allow the athlete to apply for scholarship this year.

Re-Districting NV –

- NV has moved to Albany for two of their meets.
- There is not enough room at Yamhill County Fairgrounds in McMinnville.
- Would like to move a couple of schools to another district.
- There is a re-districting process. Page 181 in the rule book.
- **Karissa will head up the committee and will bring back a recommendation to the board.**

State Qualifying –

- Would like to use event scores (added up) for state qualifying.
- Want to do like the state does with adding the two judge's scores to determine the placings.
- However, this is not equivalent for the district meets.
- Would like to see that ties in placings should not take away from any placing (example: Tie for 1st. There is no 2nd placing. Would like to see a 2nd place – not jump to 3rd place.)
- Will table this.

District Equipment Insurance –

- Equipment is not covered by our liability insurance.
- Homeowners insurance should cover the equipment if stored by someone.
- 4-H has an equipment rider for their equipment.
- Can OHSET have this on some of our equipment/trailers?
 - The trailers and equipment are dispersed around the state.
- Still doing research on this.
- Inland marine insurance is a type of policy to consider.
- **Denise needs to know what districts have trailers.**
 - **Where is the trailer?**
 - **Where is the equipment?**
 - There are 9 different location values for the insurance provider.

Recruitment –

- How to recruit for next year?
- Need to rebuild relationships with the schools.
- Can we get some resources available? Do we have any?
 - **Poster? Wendy will work with Karissa to develop one.**
- Need to communicate with the schools.
- Can we have a coaches training down south further. Roseburg area?

OHSET Patches –

- Letterman patches (the horses, bars, etc.) – the schools provide these.
- Can OHSET provide a patch for the number of years in the sport?
- **Angela willing to do some research on this.**
- Donna can provide logo if needed.

Jumping –

- Table this discussion.

Other Business –

- Tennis ball fundraiser at the state meet – what charity do you want?
 - Will let you guys decide.
- Judges fees and mileage –
 - Do we have to pay mileage fee listed? Yes.
 - Can we lower the mileage fee? The board can change.
 - Will table this discussion.
- Box fans at the state meet –
 - Can we use?
 - Need to think about where we want to place them.
- Price changes for the Yamhill County Fairgrounds in McMinnville –
 - Short discussion on what districts are paying for the facility.

Meeting adjourned 1:30 PM.

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

- State Board Meeting; Wednesday, May 13, 2015; Deschutes County Fairgrounds, Redmond; Hospitality Tent; 7:00 pm
- State Championships; Thursday – Sunday, May 14-17, 2015; Deschutes County Fairgrounds, Redmond
- Pacific Northwest Invitational Championships (PNWIC); Friday – Sunday, June 19-21, 2015; Evergreen Fairgrounds, Monroe, WA
- State Board Meeting; Saturday, June 6, 2015; Place: TBD
- State Board Meeting; Saturday, August 22, 2015; Place: TBD
- Judges Training; Friday – Sunday, September 11 – 13, 2015; Deschutes County Fairgrounds, Redmond, OR
- Coaches Training; Saturday, October 17, 2015; Deschutes County Fairgrounds, Redmond, OR
- District Chair/Vice Chair Work Session; Saturday – Sunday, November 7 – 8, 2015; Place TBD
- Annual Opening Meeting; Saturday, December 12, 2015; Place: TBD
- Coaches Training; Saturday, December 12, 2015; Place: TBD