

Action Items

Motions Voted On

Rule Change Voted On

Minutes for OHSET State Board Meeting October 25, 2014

In Attendance: Sherri Henry (South Valley), Sue Lowe (South Valley), Donna Espelien (Northwest), Scott Chauncey (Northwest), Catrina Avalon (Northwest) – Youth, Angela Martin (Southern), Rebecca Lynn Martin (Southern) – Youth, Marty Hopper (Central), Lauren Walley (Central) – Youth, Beverly Timm (Central), Michelle Michelson (North Valley), Kari Salzberg (North Valley), Nick Meuret (Tri-River Valley), Isaac Wilkinson (Tri-River Valley) – Youth, Chris Dinsmore (Northeast), Allison Byrne (Northeast) – Youth, Jenny Byrne (Northeast), Katie Renner (Willamette), Wendy Bernards (Willamette), Melanie Atchison (Willamette) – Youth, Denise John (State Treasurer), Bill Weir (Co-ops and Eligibility), Karissa Dishon (State Vice Chair), Jan Harer (State Secretary) Those underlined are designated voting members.

Vote Count – 20

Minutes September –

- Only one correction
- Need to add Denise John to the PNWIC Committee.
- Wendy motioned to accept the corrected minutes. Katie seconded the motion.
- No discussion.
- Vote – Unanimous. Motion passed.

Treasurer Report –

- Denise sent out all reports by email.
- Would like to have the reports sent out earlier if possible.

Old Business

Raffle Status –

- All districts are paid in full now.
- \$5000 vacation voucher has not been paid out yet.
- \$27,783 was the net proceeds. However, the \$5000 has not been paid yet.
- So, \$22,783 will be the final net proceeds from the raffle.

Regional Meet –

- Please remove Angela and Rebecca from the committee. Just not enough time to dedicate to the positions.
- First meeting will be Sunday, October 26th at 1 pm. Location will be the Oxford Suites in the Portland, Jantzen Beach area.

- Washington is bringing all voting parties. We should too.
- 5 adult voting members and 3 youth from each state.
 - We need to have representation at this meeting.
- Candi is working on the SOG's for PNWIC.

November Work Session –

- Will be next weekend (Saturday and Sunday, November 1 – 2).
- At the Red Lion in Salem off the Market Street exit.
- Will be done on Sunday by 12:30 pm.
- There is a block of rooms reserved. **Please call and reserve your room.**
 - Please share rooms if possible.
 - OHSET will pay for the rooms.
- Do we want to have any small group sessions on Friday evening?
 - Yes. Those that can come are welcome.
 - Work on District Chair Manual?
 - Work on SOG for Timed Event Judges.
 - One judge per event.
 - Paid Timers.
 - Other SOGs.
- Topics –
 - Attorney recommendations –
 - By-Laws
 - Other documents
 - SOG's –
 - Raffles
 - Fundraising
 - Rule changes
 - Co-ops

Judges Training –

- Went well.
- Seemed to have a smaller turnout this year.
- Have not set next year's date yet. Expect to be in September.

Coaches Training #1 –

- Went well.
- Had a great turnout, more than expected.
- Had very positive comments.
- Round table discussions were well received and informative.
- Went Well, great turnout

Changing Banks –

- Moving banking to Washington Federal.
- Process has begun. Waiting for the new checks.

- We will be leaving on CD and a small savings account with NWCC.
- The NWCC account will be closed when the Savings Bonds mature in 1 year.

PNWIC Points Program –

- Scott has two proposals from Don.
- One for \$650 and one for \$800.
- The proposal for \$800 would cover all the needs we have for the PNWIC meet.
- Would be like the program we use for the state meet.
- Both states need to pay for the new program.
- Will bring to the PNWIC meeting tomorrow (October 26th).

Budget –

- Discussion –
 - Medallions are for both years.
 - Medallions will go up for this year. We will have a new provider/supplier.
 - Travel budget for the State Chair and State Vice Chair are the same as last year.
 - Officer budget for Secretary and Treasurer are left in and carried over every year. Not always used.
 - Stall rentals for the state meet are expensive. We are hoping for a donation to offset this.
 - Do we have a break out of the Horse Expo costs? Can we get it separate?
 - Where are the AYHC expenses? Listed under “Out of State”.
 - The budget is for general operation.
 - Scholarships are out of another account.
 - We will have the raffle this next year.
 - Will be getting a special offer from Best Buy to cover the 3 computers that OHSET has.
- Wendy motioned to approve the general operating budget for 2014 – 2015. Angela seconded the motion.
- No additional discussion.
- Vote – Unanimous. Motion passed.

Raffle 2015 Season –

- Still want to do a vacation? Yes.
- Tickets –
 - Are done and printed up.
 - They are numbered.
 - The tickets will be handed out at the annual meeting.
 - Will have a detailed discussion at the work session on how to handle the ticket sales and recording of the tickets.

Meet Dates –

- Please get your meet dates to Kim so she can put on the website.

North East District Facility –

- Still working on the facility.
- There will be challenges.
- Matt will be there with the cattle.
- Facility will buy panels.

Hired Judges –

- Please get a listing of judges you have hired for your meet to JoAnn.
- It is really important for her to know.
- She uses this information to help in hiring for the state meet.

AYHC 2015 –

- Do we want to be a sponsor at the conference? Yes!
- Would be a great way to get our logo out there.
- Cost would be probably about \$800 maximum to have backpack style bags printed with logo.
- Chris motioned that OHSET become a sponsor for AYHC 2015 for up to \$800 and have bags printed with our logo on them. Sue seconded the motion.
- Discussion –
 - This was not in the proposed budget, but the budget can be amended to include.
- Vote – Unanimous. Motion passed.
- Since costs will be down this year (airline costs), could we sponsor more than one or two youth?
 - Would spend the same on the youth, but would like to have more participate in the conference.
 - We only had two apply this year.
 - Have booked a house at Eagle Crest for the youth to stay in.
 - Discussion on how to get more youth to participate –
 - If youth paid for their registration, could they have housing and a shirt covered?
 - Open up to other youth besides those that have applied?
 - Allow those that have already participated at an AYHC to come? Would pay for housing and already have their shirt.
 - How many youth (and chaperone) can the house hold? What is the cost per head?
 - Can youth pay their own way and still have the opportunity to stay at the house?
 - Will be a challenge for those youth participating at the Central District meet to be involved with the conference.
 - Leave the application open for more youth to apply? There was a deadline for those that did apply.
 - There is a budget for \$1500 to send those to the conference.
- Strongly encourage all to attend. Lots of good information and workshops to attend.

- Need to talk about the conference at the annual meeting and put on the website.
- Have the 3 youth that attended last year's conference to speak at the annual meeting on December 6th.

Rule Changes Vote –

- Please see attached Rules Committee Minutes for the listing of the proposed rule changes. Only those proposed rule changes listed below were recommended to the state board for approval. Please refer back to the Rules Committee minutes for the corresponding proposed rule change.
 - **#15** Raised Dressage Courts for the State Meets.
 - The Rules Committee recommends: Yes use raised Dressage court for the state meets. (8 Yes, 0 No)
 - **State Board Vote –**
Yes 20. Raised Dressage courts will now be required at the state meets. Rule will be added.
 - **#3** Allows an alternate for 2 person teams.
 - The Rules Committee recommends: Yes, allow alternates for all 2 person teams at the district meets and the state meets. (7 Yes, 1 No)
 - **State Board Vote –**
Yes 19. Alternates will now be allowed for all 2 person teams at the district meets and the state meets. Rule will be added.
 - **#4** Athletes can be declared at the state meet before the first horse enters the gate of that event.
 - The Rules Committee recommends: Yes, an athlete can be declared at the state meet before the first horse enters the gate of that event. (7 Yes, 1 No)
 - **State Board Vote –**
Yes 17, No 3. An athlete can be declared at the state meets before the first horse enters the gate of that event. Rule will be added.
 - **#5** Allows for the option of a solid, long sleeved, button up shirt as a uniform shirt.
 - The Rules Committee recommends: No, do not allow the option of a solid, long sleeved, button up shirt for a uniform shirt. (1 Yes, 7 No)
 - **State Board Vote –**
Yes 3, No 17. NO solid, long sleeved, button up shirts will be allowed as an option. NO rule change.
 - **#6** OHSET season would begin on November 1st.
 - The Rules Committee recommends: Yes, change the start of the OHSET season to November 1st. (5 Yes, 3 No)
 - **State Board Vote –**

Yes 13, No 7. The start of the OHSET season will begin on November 1st. Rule will be added.

- **#10** Backup timer will start the time when the nose of the cow crosses the cow barrier line.
 - The Rules Committee recommends: No, the backup timer is to watch the judge and when the flag drops – the time will start. (1 Yes, 6 No, 1 Abstain)
 - **State Board Vote –**
Yes 3, No 17. The backup timer will continue to watch the drop of the flag from the judge to start the time. NO rule change.

- **#11** Remove Rule 15.11.1.1 from Break Away Roping.
 - The Rules Committee recommends: Yes, remove this rule 15.11.1.1 from the Break Away Roping section. (7 Yes, 1 No)
 - **State Board Vote –**
Yes 19, No 1. Will remove Rule 15.11.1.1 from the Break Away Roping section. Will be removed.

- **#12** Change that only registered volunteers can be in the arena for Break Away Roping and Steer Daubing.
 - The Rules Committee recommends: No, leave rule as it is. Any adult can be in the arena for Break Away Roping and Steer Daubing. (7 Yes, 1 No)
 - **State Board Vote –**
Yes 4, No 16. Any adult can be in the arena for Break Away Roping and Steer Daubing. NO rule change.

- **#19** Change from Key Hole to Key Race.
 - The Rules Committee recommends: No, leave event as Key Hole. (3 Yes, 4 No, 1 Abstain)
 - **State Board Vote –**
Yes 4, No 13, Abstain 3. Event will stay as Key Hole. NO rule change.

Redistricting Proposals –

- The proposals were to be taken back to the districts for discussion and brought back to this meeting to be voted on.
- Northeast District Proposal –
 - There is still the December 1st deadline.
 - The redistricting committee's recommendation was –
 - That we allow Wilson, Lincoln, Clackamas, Centennial, and Corbett to compete in the North West district, Sandy and Estacada to compete in the Willamette OR the Central district, and Sam Barlow to compete in the Tri-River district for the 2014-2015 season **only** if the Oregon Equestrian Center is not available to host the meets by the December 1st deadline.

- Jenny motioned that the state board accept the redistricting proposal for the Northeast District as recommended by the redistricting committee. Chris seconded the motion.
- Discussion –
 - What about the two school that could choose where they go?
 - Have they decided if we need to redistrict for this year?
 - Sandy would go to Central. Not sure of Estacada.
- Vote – Yes 20. Unanimous. Motion passed.
- Yamhill-Carlton Redistricting –
 - The redistricting committee recommendation was –
 - Do not allow the Yamhill-Carlton team to move from the North Valley district to the North West district.
 - Chris motioned that the state board not accept the redistricting proposal for the Yamhill-Carlton moved as recommended by the redistricting committee. Wendy seconded the motion.
 - No discussion.
 - Vote – Yes 18, No 0, Abstain 2. Motion passed. Yamhill-Carlton will stay in the North Valley District.

New Business

Work Session –

- November 1st and 2nd, 2014.
- Place: Red Lion Inn, Salem Market Street Exit off of I-5.
- Saturday: 8:30 AM – 5:30 PM, then dinner.
- Sunday: 8:30 AM – 12 Noon.
- You are welcome to come Friday evening also.
- See above under Old Business.

Treasurers Round Table –

- Denise will be holding a round table discussion for district treasurers at the annual meeting on December 6th.
- Please have your district treasurers attend.

Patterns for 2015 –

- Karissa handed out the numbered pattern packets.
- Remember, these are drafts only.
- Please do not make notes or take pictures of patterns.
- Please make notes on the patterns if something is not right.
- The Working Rancher dimension page is coming.
- The new Dressage tests for 2015 are not available yet.
- The Reining test was not in the packet, but will be coming.

Length of Practice in Washington State –

- They start in September.

Insurance Renewal –

- We are looking for a local company to work with.
- Have found someone in Washington State we are looking at. They handle a lot of other equine activities.
- **Please make sure to get all your arena listings back to Denise ASAP.**

AYHC Applicants –

- Ellie Smith (a phone conference as she could not attend the meeting)
 - She is a sophomore from Knappa High School in the Northwest District.
 - She is prepared to get funding for any costs.
 - Would like to use this as part of her senior project at school.
 - Would like to bring her knowledge back to the district and her 4-H group from what she will learn at the conference.
- Other applicant did not show up to the meeting.
 - Karissa phoned her.
 - She pulled her application and can't attend the conference.

Co-ops and Eligibility –

- See attached listing of the standard and non-standard co-ops.
- Standard Co-ops –
 - There are 5 standard co-ops.
 - Three from the Northwest, 1 from Northeast, and 1 from North Valley.
 - **Marty motioned to accept these 5 standard co-ops. Chris seconded the motion.**
 - Discussion –
 - State needs to do a better job with checking to make sure the school has actually done all the necessary work to get a team.
 - Whose job is it to check to make sure that this is done?
 - Will work on this at the work session.
 - **Vote – Yes 16 No 0 Abstain 1. Motion passed. (Several voters stepped out of the room during the vote.)**
- Non-Standard Co-op –
 - There is one non-standard co-op.
 - One from Southern and South Valley. This is a cross district co-op.
 - **Chris motioned to accept this non-standard co-op. Jenny seconded the motion.**
 - No discussion.
 - **Vote – Yes 19 No 0. Motion passed. (One voter stepped out of the room during the vote.)**
- Eligibility Issues –
 - See attached listing of eligibility issue.
 - Concerning an athlete in the South Valley district.

- Sue motioned to allow this athlete to compete on the Pleasant Hill High School team because of her medical issues. Jenny seconded the motion.
- Discussion –
 - This is not a “stacking a team” issue.
 - The athlete is a junior.
 - She has never competed in OHSET before.
 - Eligibility exceptions are good for one year only.
 - This athlete needs the support system she has at the requested school.
- Vote – Yes 16 No 2. Motioned passed. (Several voters stepped out of the room during the vote.)

Reminder about Practicing Outside the Season –

- Need to be registered, have state fees paid, and coaches trained before the team can practice.
- Will post on the website reminders.
- We need to define what the “start” of the season is.
 - Is it when the registration is into Chris or when the check is into Denise?
 - Will discuss this at the work session.

Expect Some Co-op Phone Meetings –

- Just a reminder that there will be some phone meetings.

Medals –

- Must leave Bend Awards.
 - They have been non-communicative.
 - They have been unreliable.
 - Their location is a mess.
- Candi has contacted 3 other medal providers and the least expensive if we order 3 years at a time (equal or better quality) are –
 - \$4.60 each for state medals.
 - \$3.50 each for district medals.
 - Both include engraving.
 - This is a .55 cent increase over last year’s district medals and a \$1.35 increase over last year’s state medals.
 - There is no additional set up charges.
 - This translates into an additional \$75 cost per district and an additional \$200 cost for the state.
 - Candi is comfortable with the new provider. Has done other work with them.
 - Should she keep looking?
 - Do we want to do away with medals?
- Consensus is to do what Candi fees is best for the organization.
- Do we want to do something different than medals? Can we do something different?
- Will the medals be of a better quality?

- What do the youth think?
 - The youth at the meeting like the medals.
 - They are unique to OHSET.
 - Would like a better quality.
 - What about something like the 4-H medallions?
- Donna motioned to accept what Candi has proposed with the new provider and the additional costs. Wendy seconded the motion.
- Discussion –
 - Can we get a better quality for a bit more money?
- Donna withdrew the motion.
- Donna motioned to accept what Candi has proposed with the new provider and the additional cost and to increase the quality of the medal up to \$1 per medal. Wendy seconded the motion.
- No new discussion.
- Vote – Unanimous. Motion passed.

Agenda Items for the PNWIC meeting –

- Send to Candi today, ASAP!
- Patches for those athletes that qualified last year? Can we still get them?
 - Was put up for a vote at one of the PNWIC meetings last year.
 - Washington had more votes at that meeting and those youth didn't want a patch. So none were ordered or given out.

District Officers –

- Please send updated district officers/youth reps/adult reps to Karissa ASAP.
- The website needs to be updated.

Future Important Dates – State Board Meetings begin at 9:30 AM unless otherwise noted

- PNWIC Meeting; Sunday, October 26, 2014; Oxford Suites Inn; Portland; 1pm
- District Chair/Vice Chair Work Session; Saturday and Sunday, November 1 – 2, 2014; Red Lion Inn; Salem
 - Saturday: 8:30 AM – 5:30 PM, then dinner
 - Sunday: 8:30 AM – 12 Noon
- Annual Meeting; Saturday, December 6, 2014; Linn County Fairgrounds; Albany
- Coaches Training; Saturday, December 6, 2014; Linn County Fairgrounds; Albany – following the annual meeting
- State Board Meeting; Saturday, January 10, 2015; Albany Golf Club and Event Center
- State Board Meeting; Saturday, February 21, 2015; McMinnville (but not at Yamhill Co Fairgrounds) TRV Meet
- AHYC Symposium; Friday – Sunday, March 27 – 29, 2015; Eagle Crest Resort, Redmond
- State Board Meeting; Saturday, April 11, 2015; McMinnville (but not at Yamhill Co Fairgrounds) NW Meet

- State Board Meeting; Wednesday, May 13, 2015; Deschutes County Fairgrounds, Redmond; Hospitality Tent; 7:00 pm
- State Championships; Thursday – Sunday, May 14-17, 2015; Deschutes County Fairgrounds, Redmond
- Pacific Northwest Invitational Championships (PNWIC); Friday – Sunday, June 19-21, 2015; Evergreen Fairgrounds, Monroe, WA