

OHSET State Board Meeting, January 29, 2011

In Attendance (underline denotes voting)

Chris Dinsmore (NE), Bill Weir (Co-ops), Denise John (W), Dawn Keeney, Jill Burnette, Ethan Keeney (SV), Peggy Smith, Val Hackett (S), Don Pack (NV), Donna Espelien, Scott Chauncey (NW), Anne Geser (C), Todd Gary (TRV), Candi Bothum (Chair), Debi Ferrer (Secretary)

Treasurer's Update

- Nothing specific to report at this time.
- Updated reports will be coming out by email sometime this weekend.
- Currently there is about \$60,000 in operational money in the bank (not counting scholarship funds), and about \$49,000 in CDs.
 - Chris said that seems like a lot of money.
 - Candi said she would like to make sure the organization has one year's operating cost in the bank, and that's about what we have. Also, she'd like to see our scholarship program endowed. One thing we can do is consider lowering our fees or paying part of the stall fees for state. Paying for stall fees is problematic if we do it one year (which would cost several thousand dollars) and then don't do it the next year – people get angry about that.
 - Denise said we should consider setting up a scholarship fund at the state level for hardship cases. Chris said she'd rather have this be at the level of the district because it is somewhat disproportionate across the state. Candi said to remember that there needs to be a process and paperwork that athletes complete in order to receive funds. That's a requirement of a non-profit, whether it's at the district or at the school level.

Points Update

- Scott and Don said they have found a few bugs and are working out some preferences for how users get to certain functions. But it seems to be working well.
- Don's creating a function that will be a button that combines results from all classes and converts it to a pdf file and can be easily sent to Scott (State Points Chair).
- Peggy asked how it is set up to calculate high point for districts since some districts count team points and some don't. Don said if people will send him how they calculate high points, he'll create several options to choose from.
- Scott and Don will try to pop in at different district meets to see how things are going. And, please call either of them if your Points people have any questions.
- Scott handed out the numbers assigned to each district.

Scholarship Update

- Donna said she has already has some applications coming in.
- A young lady on Todd's team was killed last week and the family has set up a scholarship fund.
- Canby Rodeo scholarship is available to athletes living in Clackamas County. Contact Todd if you have someone who is interested.

Coaches' Training

- If people have links to online training for coaches, please send them to Candi. Several people said that the head trauma and concussion training is an important one and it's on the OSAA website.
- We could also consider working with Red Cross to do CPR training for coaches. These would be excellent things to spend some of that extra money on.

Logo Update

- Candi and Karissa have a couple more ideas but not much progress. They will keep working on it and have something for the board to choose from at the next meeting.

Co-ops

- Standard
 - Southern District: Host school – Klamath Union, Co-Op school - Triad
 - South Valley District: Host school – Roseburg, Co-Op school Sutherlin
 - Northwest District: Host school – Tillamook, Co-op school Nestucca
 - Denise moved to approve; Scott seconded; Vote – all in favor

Registration Update and Team Size

- Chris said registrations are coming in and it's pretty hectic with the new extended deadline.
- When do we want to look at the numbers to decide on team sizes? Some districts are waiting to see what the state categories are for their district meets.
- Consensus was to make the decision on March 1, the deadline for late registrations. This prevents teams from manipulating team sizes.

Fundraisers

- Karren said we need to keep track of raffles and other similar fundraisers (like a 50/50) because there is a cap on how much the entire organization can raise through "gaming" types of fundraisers. Karren thinks the limit is \$10,000. If we raise more than that, we'll have to get a permit through the state.

Team Penning Question

- Rule 15.4.1 – Scott asked to clarify what we should be doing in our districts. After some discussion, the consensus was that we should probably change this rule so that it says this is the way it should be done at all districts, not just at the state meet.

Rule Clarifications are on the Website

- Key Race
- Split reins in reining

Rules Questions

- Page 80, 25.2 says gag bits are not allowed in **Working Pairs**, but judge's scoresheet, p 128, says "Any bit may be used..." We will take this out of the judge's scoresheet. We decided as a group last year to keep Working Pairs as a performance class and not allow gag bits.
- Are flags or other props allowed in **Working Pairs**? There were some at the state level last year.
 - Scott moved to allow props; motion was seconded.
 - Discussion: Chris said it seems like since we don't have a rule against it, it's not fair to insert a prohibition now. If we don't like it, we need to add the rule in during the rules change time this summer.
 - Vote = 7 in favor, 5 opposed, 0 abstentions
- **IHOR** – no resetting jump except by athlete who is on course at the time.

Stewardship Questions

If an athlete is ineligible due to grades, and they are on a team event, can they ask for a stewardship committee to allow the team to ride short? No, being ineligible is a choice of sorts. Stewardship requests should be limited to unplanned emergencies. An option would be to allow the two left on the team to ride short for no points, just for the practice.

Trademarks

- We need to think about who reproduces our logo and if we should get compensated for others using it in some way. Should we just give written permission, or should we collect a fee?
- We also should create a conflict of interest policy so that if we have board members providing services, there are some rules. Candi said she just created such a policy for another non-profit. She suggested including a written request to reproduce, and we need to have a state policy about who we will allow to use it.
- Donna also said that if a business uses our logo, they shouldn't be able to alter it. This could be part of our permission to use logo/trademark.
- Denise asked if districts could use the same document and modify it to use at their district levels if they have a district logo.
- Bill said usually the conflict of interest issues are financial, but maybe we need to include other things, for instance a motion that comes up that affects a board member's family member.
- Donna said she has noticed that a number of small stable owners are coaching and requiring their athletes to board at their stables, so there may be some conflict of interest. It's addressed to a small degree in our practice SOG.
- Candi will work on creating a conflict of interest document and bring it back to us for approval.

Registration Form is in progress for board members or committee members, and district board members who are not attached to a team. We'll have them sign a code of conduct and fill out the reg form and they'll be covered by insurance.

Website

- Everyone agrees it is looking good and is helpful.
- Scott asked if there is a way for districts to update their own district section of the website? Candi said talk to Karissa.
- Donna asked if there's a way for us to sell OHSET related items on the web. Candi said she's sure it can be done and she'll get Karissa to work on this.

Judges and Paperwork

- Karren has a few judges who haven't returned their tax forms even though she has sent out them out and requested so she needs help from district chairs to get these forms signed and not pay them for judging this year until forms are signed.
- Karren also said that a couple of districts hired judges that are not on the OHSET list or you have to get permission from JoAnn. It's possible a district may hire a judge who misses the state training and gets pulled from the list. In this case, we have to honor the contracts, but districts should not hire those judges again.

Rule Books

- It was moved and seconded for state to just send out extra rule books to districts that need them because it's more time and trouble to bill for the extras. Vote – all in favor.

State Meet

- RV forms will go out soon. If you want full hookup, you'll be in the RV park. If you don't need hookup, you can park by your team's barn.
- Plan is to move office up onto the concourse with dividers. Purpose is to make office staff more accessible. There will be more noise, which might be hard for the Points people. There will be some office space available if necessary.

Eligibility SOG

- We use OSAA rules and eligibility requirements of the school for which the athlete rides unless we make an exception at the state board level.
- Dawn said she thinks that some ADs are signing off, even if athletes wouldn't be eligible on another school team. We need to make phone calls to the schools and let them know we expect them to stick to the rules. Denise said she sent a letter to all the ADs in her district explaining what the expectations. Bill said if parents or athletes are asking ADs to help them get around the rules, that's a code of conduct violation.

Code of Conduct SOG

- Candi presented the latest draft of the Code of Conduct SOG.
- Candi said she thinks it should not be “SOG” but it should just be called the “Code of Conduct.” Everyone agreed.
- Peggy said certain violations should be treated more severely on the first consequence, like smoking, drinking, etc. Denise said she reads this to mean that it does depend on the offense. Don pointed out that calling directions and coaching from the audience is now a code of conduct violation. Donna said that someone sitting in the bleachers can’t be kicked out because it is a public place, unless it involves illegal activity. How does one police coaching from the stands? Maybe we should leave that out of the document but ask the offenders to stop...this seems to be the consensus at this time. It would be hard to police. It could be unfair to the athlete who has no control over what happens in the audience.
- Regarding penalty of loss of points – decision would be made by board. Karren said there should be some guidelines about loss of points and how that will be set. It doesn’t have to be decided immediately.
- Denise said she has a team that wants to penalize an athlete more severely than the school for some offense. The consensus of the board is that once a school has disciplined an athlete, OHSET won’t give a more severe penalty. For instance, if an athlete is ineligible and then becomes eligible, they should be able to join the team again.

Stewardship Committees at District Level

- When an issue comes up, one choice is to not have a stewardship meeting. District chairs can say “No” to things like parents’ request to overturn a judge’s decision.
- Reasons to have one might be to consider a reasonable request for an exception to a rule, or what to do if a major error is made in an event and there should be some discussion about how to handle it.
- There is a form on the website. Have the complainant fill out the form, then district chair can decide whether or not to call it. If you do call one, show leadership and remind committee members what the rules are. Keep the discussion short and sweet.

Dogs – Dogs aren’t allowed by our insurance carrier. But if they are service dogs, we can’t do anything. If they are causing a problem, we can move everyone out of the area so as not to single out the service dog.

Insurance Statements are on their way. Candi will email them as soon as she gets them.

Dates to Remember

- State Board Meeting – March 19 at Lebanon Hospital
- State Board Meeting – April 23 at Gateway Mall